

Bloomington Park District

Closing Date: Until filled

Job Title: Athletic & Facility Supervisor



Job Description: We are looking for a special individual that possesses a combination of education and experience to join our team. This position requires a bachelor's degree in Parks and Recreation or related field, along with one to two years of full-time experience.

The individual must have excellent oral and written communication skills, be highly organized, and possess a strong work ethic. This position requires the ability to deliver exceptional customer service and provide excellent supervisory and leadership skills. Previous experience in the areas of youth athletics, adult leagues and facility management is ideal.

Successful candidate will be responsible for planning and organizing all agency athletic leagues and sports programs in addition to the facility management of the Johnston Recreation Center and Westfield Gymnasium. Candidate will hire, supervise and train part-time employees to provide quality programs and services in a safe atmosphere for both participants and staff. This position requires preparing and maintaining budgets for assigned program areas and facilities and developing program information for the seasonal brochure. All employees are mandated to continually develop and implement quality events and programs. The Athletic & Facility Supervisor serves as liaison to community athletic associations and attends all association meetings requiring evening and weekend hours.

Salary Range: \$33,000-36,000 (DOQ)

Contact: Interested individuals should submit a cover letter and resume to sandy@bloomingtonparks.org or to Sandy Vangundy, Director of Recreation, Bloomington Park District, 172 S. Circle Ave, Bloomington, IL 60108.