



*There is a 4 business day processing period before your child may attend the Kids' Place program

Kids' Place Change of Days

Complete and submit Payment Options Form with Change of Days

THIS WILL REFLECT PARTICIPANT'S NEW SCHEDULE

Child's Name: _____ Date to begin _____

Please Check One:

_____ DuJardin _____ Erickson _____ Winnebago

Grades 1 - 5

(Circle Days)

Drop In/Unscheduled Days
Punch Card Purchase Required

Scheduled Days Needed:	AM	Mon	Tue	Wed	Thu	Fri	OR	<input type="checkbox"/> As Needed
	PM	Mon	Tue	Wed	Thu	Fri	OR	<input type="checkbox"/> As Needed

Kindergarten

(Check Appropriate Times)

(Circle Days)

Drop In/Unscheduled Days
Punch Card Purchase Required

6:45am to start of KG 1	_____	Mon	Tue	Wed	Thu	Fri	OR	<input type="checkbox"/> As Needed
End of AM KG-4:00pm at JRC	_____	Mon	Tue	Wed	Thu	Fri	OR	<input type="checkbox"/> As Needed
End of AM KG-6:15pm at JRC	_____	Mon	Tue	Wed	Thu	Fri	OR	<input type="checkbox"/> As Needed
6:45am to Start of PM KG at JRC	_____	Mon	Tue	Wed	Thu	Fri	OR	<input type="checkbox"/> As Needed
8:30am to Start of PM KG at JRC	_____	Mon	Tue	Wed	Thu	Fri	OR	<input type="checkbox"/> As Needed
End of PM KG-6:15 pm	_____	Mon	Tue	Wed	Thu	Fri	OR	<input type="checkbox"/> As Needed

Participant signature/parent or legal guardian signature Date

Note: _____

(For Office Use)

Program Code: _____ Processed By: _____ Date: _____

Copies To:

Kid's Place School _____ KP Director _____ Billing _____ Kindergarten (if applicable) _____

KIDS' PLACE PAYMENT OPTIONS

There are several payment options available for Kids' Place. Please review the options described below and check the desired payment plan.

Child's Name: _____

___ REGISTRATION PAYMENT ONLY – KINDERGARTEN ONLY

If only paying the registration form you will need to complete the days of attendance portion of the registration packet and select one of the below three options at least 4 business days before your child may begin attending the program.

___ OPTION #1 – Automatic Charge – Credit Card Only

VISA/MC/DISC If you choose this option, you must complete and return the Charge Card Authorization Form along with this form. **If your credit card is declined and payment is not made within 5 days, you will be assessed a \$25 late fee. If your card declines more than two times, a \$30 fee is assessed.**

___ OPTION #2 – Manual Payment

Payments are due by the 1st of each month. It is the parent's responsibility to make sure that payments are made on time. **No bill will be sent out. After the 5th day a late fee of \$25.00 is assessed.**

___ OPTION #3 – Punch Card

Punch cards may only be paid for via automatic credit card charge. Once your punch card has been near exhausted, the billing department will automatically charge your credit card to renew it. Punch cards are only sold in increments of 10 and 20 punches. Please specify your choice at the time of registration. You will be reimbursed for unused punches.

Parent/Guardian Signature

Date

Office Use

Activity # _____

Total Paid: _____

Method of Payment: C _____ K _____ V/M/D _____

Date: _____

Entered by: _____

V _____

Exp. _____

MC _____

Exp. _____

D _____

Exp. _____