

**Bloomington Park District
Board of Commissioners Meeting
January 27, 2020, 7:00 P.M.
Johnston Recreation Center**

Pledge of Allegiance

The Board and staff recited the Pledge of Allegiance.

Meeting Called to Order

President Burke called the meeting to order at 7:00 p.m. In attendance were Commissioners Buzz Puccio, Jerry Marshall, Karen Johns, Mike Vogl, and Andre Burke and staff members Carrie Fullerton, June Fergus, Sandy Vangundy, Josh Hendricks, and Jackie Tithof Steere.

Recognition of Visitors

There were no visitors present at the meeting.

Approval of Minutes

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the Regular Meeting minutes of December 16, 2019, as presented. On voice vote the motion was approved 4-0 with Commissioner Marshall abstaining.

Commissioner Marshall moved, seconded by Commissioner Puccio, to approve the Special Meeting minutes of December 26, 2019, as presented. On voice vote the motion was approved 4-0 with Commissioner Johns abstaining.

Staff Reports

The Board did not have any comments on staff reports.

New Business

Approval of Ordinance No. 2020-01: Abatement of Tax Levy for Year 2019

Staff presented to the Board the annual tax abatement ordinance, which will be filed at the County.

Commissioner Johns moved, seconded by Commissioner Puccio, to approve Ordinance No. 2020-01: An Ordinance Abating the Tax Heretofore Levied for the Year 2019 to Pay Debt Service on the General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2012B, of the Bloomington Park District, DuPage County, Illinois. On roll call vote the motion was approved 5-0.

Aye:	Johns, Puccio, Marshall, Vogl, Burke
Nay:	None
Absent:	None

Approval of Resolution No. 2020-03: Board Policy Manual Harassment Section Update

This policy change is required by law and was presented to the Board in draft form at the previous meeting.

Commissioner Marshall moved, seconded by Commissioner Vogl, to approve Resolution No. 2020-03: A Resolution Amending the Board Policy Manual's Harassment Section to Comply with the Workplace Transparency Act. On roll call vote the motion was approved 5-0.

Aye: Marshall, Vogl, Puccio, Johns, Burke
Nay: None
Absent: None

Discussion of Abused and Neglected Child Reporting Policy Draft

The Board reviewed a draft of a policy on abused and neglected child reporting. The policy will come back formally to the Board at next month's meeting. No changes were requested.

Draft of Update to Official Minutes Section of Board Policy Manual

Staff covered changes to the Official Minutes Section of the Board Policy Manual including those related to the semi-annual review as well as other tasks that are practiced at the Park District but not mentioned in the Board Policy Manual. The item will be brought back to the Board as a Resolution in February.

Draft of ADA Policy for the Board Manual

Last month an ADA Policy for employees was presented to the Board. This month staff presented an ADA Policy for the Board Manual and will bring it back to the Board as a Resolution in February.

Approval of Change Order Related to the Johnston Recreation Center Project

A discussion was held on the status of change orders associated with the Johnston Recreation Center renovation project. Change Order #76 is an allowance credit that Mike Rink of Corporate Construction recommends taking at this point. The final payout of nearly \$40,000 to Flo-Tech will be held until the Park District is satisfied with the completion of work.

Commissioner Johns moved, seconded by Commissioner Puccio, to approve Change Order #76, Flo-Tech Mechanical Systems, Inc., Decrease of \$5,000 for Unused Allowance Credit. On roll call vote the motion was approved 5-0.

Aye: Johns, Puccio, Marshall, Vogl, Burke
Nay: None
Absent: None

Old Business

Approval of Resolution No. 2020-01: Identity Protection Policy

Staff brought this policy to the Board last month as a draft and presented the formal version at this meeting.

Commissioner Puccio moved, seconded by Commissioner Marshall, to approve Resolution 2020-01: A Resolution Adopting an Identity Protection Policy for the Personnel Policy Manual. On roll call vote the motion was approved 5-0.

Aye: Puccio, Marshall, Johns, Vogl, Burke
Nay: None
Absent: None

Approval of Resolution No. 2020-02: ADA Policy for Personnel Policy Manual

Staff presented the formal version of the ADA Policy for the Personnel Policy Manual to the Board. The Board reviewed the draft of the Resolution at the December 16, 2019, Board Meeting.

Commissioner Johns moved, seconded by Commissioner Vogl, to approve Resolution 2020-02: A Resolution Adopting an ADA Policy for the Personnel Policy Manual. On roll call vote the motion was approved 5-0.

Aye: Johns, Vogl, Puccio, Marshall, Burke
Nay: None
Absent: None

Other Items to be Brought Before the Board

Festival of Lights (FOL) Possible Date Change Discussion

Staff briefed the Board on discussions occurring at a recent FOL recap meeting. The committee is considering moving the opening ceremony to Saturday to allow for more time for Kris Kringle Market and to alleviate traffic problems. Such a change will add approximately four hours to the event and increase the FOL budget by \$1,300.

The Board favors the change, which it believes will allow the market to be seen during daylight and children to see the lighting ceremony earlier in the night. Carriage rides will continue. The possibilities of bringing in a different Santa, playing music during the event, and making snow from the Alcentro balcony were also discussed.

Audit Proposals Discussion

Staff shared with the Board the results of its request for proposal for audit services. Staff will continue to explore the benefits and drawbacks of each of the two firms that responded and will bring a recommendation to the Board at the February 24, 2020, Board Meeting.

Initial Johnston Recreation Center (JRC) Project Closeout Discussion

Staff reviewed a memo on behalf of an ill coworker who will go into more detail at next month's meeting, as requested by the Board. Topics discussed included roof issues, remaining amounts due to and credits from contractors, and filing cabinet concerns. The JRC project item will be added to the February agenda.

New Full-Time Recreation Position Recommendation

During the fiscal year (FY) 19-20 budget process, the possible addition of a full-time recreation staff member was reviewed and at that time, the additional position was added to the budget to begin in December. The need for this position would be reviewed after evaluating the first six months of FY 19-20. Upon review, it is now

determined that the full-time position, previously presented and budgeted for as a shared registration and recreation role, is needed instead solely in the Recreation Department to handle aquatics and athletics responsibilities. It was determined that the District will begin to advertise the position.

Additional Items for the Board

Pavement Report

The expected pavement report has been received by the Park District and is available for the Board to read. It contains valuable information for the District's Capital Asset Replacement Plan.

Village of Roselle's Vision Plan

The Board is interested in having the Village of Roselle visit to detail its 2020 vision plan. The Director of Recreation, who attends intergovernmental meetings on the topic, will arrange the visit.

Western DuPage Special Recreation Association's Sandy Gbur Honored at Conference

The Board directed staff to send a letter on the board's behalf to congratulate Sandy Gbur on her award, which was presented at the 2020 IAPD IPRA Soaring to New Heights Conference in Chicago.

Lacrosse

Negotiations are currently underway with the Bloomingdale Athletic Club (BAC) regarding the potential formation of a lacrosse program and which Park District fields are available for the sport. Staff is to plot out field availability and determine potential expenses and will update the Board at the next meeting.

Police vs. Kids Hockey Event

The Police vs. Kids Hockey event and scheduling and rescheduling details were discussed.

Farewell Reception for Executive Director Fullerton

Staff shared the date and time, February 12, 2020, from 4:00-6:00 p.m., of the Farewell Open House for Executive Director Fullerton. VIP attendees from the community and part-time employees are among those who will be invited.

Executive Director Interviews

Commissioner Puccio will return home from Florida Monday, March 2, to be available for Executive Director candidate interviews.

Listening Tour

Commissioner Marshall will attend the Listening Tour scheduled at the Museum Saturday, March 14, 2020.

Commissioner Vogl Absent from February Board Meeting

Commissioner Vogl notified the Board and staff that he will be unable to attend the February 24, 2020, Board Meeting.

Acceptance of Financial Report

Commissioner Johns moved, seconded by Commissioner Vogl, to accept the Financial Report dated December 2019. On roll call vote the motion was approved 5-0.

Aye: Johns, Vogl, Puccio, Marshall, Burke
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Puccio moved, seconded by Commissioner Marshall, to approve the Directive to Pay dated January 27, 2020. On roll call vote the motion was approved 5-0.

Aye: Puccio, Marshall, Johns, Vogl, Burke
Nay: None
Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Marshall, to enter into Executive Session for the purpose of discussing personnel at 7:49 p.m. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Rise from Executive Session

Commissioner Johns moved, seconded by Commissioner Marshall, to rise from Executive Session at 9:30 p.m. On a roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Regular Meeting, Resumed

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called back into session by President Burke at 9:31 p.m.

Roll Call

In attendance were Commissioners Buzz Puccio, Jerry Marshall, Karen Johns, Mike Vogl, and Andre Burke and Executive Director Carrie Fullerton.

Commissioner Burke stated that the Executive Session was conducted to discuss the search process for replacing the Executive Director and other personnel matters.

Adjournment

Commissioner Johns moved, seconded by Commissioner Puccio, to adjourn the meeting at 9:32 pm. On voice vote the motion was approved 5-0.

Respectfully submitted,

Carrie A. Fullerton
Board Secretary