

**Minutes
Bloomingdale Park District
Board of Commissioners Meeting
March 15, 2021
Johnston Recreation Center and Via Zoom Video Conference**

Pledge of Allegiance

The Board and staff recited the Pledge of Allegiance at 7:00 p.m.

Opening Statement

President Andre Burke recited the following statement related to meeting virtually during COVID-19:

This meeting will be conducted by video conference and in-person possibly without a physically present quorum of the Bloomingdale Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the JRC with all participants may not be practical or prudent because of the disaster. Commissioners, the Executive Director, staff and chief legal counsel may not all be physically present at the JRC, due to the disaster. Physical public attendance at the JRC may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here (on Zoom). This meeting is also audio and video recorded and made available to the public, as provided by law. All votes will be by roll call. The public has submitted questions in advance to Jackie.

Call to Order

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called to order by President Burke at 7:01 p.m. In attendance were Commissioners Jerry Marshall, Karen Johns, Mike Vogl, and Andre Burke, and staff members Joe Potts, June Fergus, Sandy Vangundy, Josh Hendricks, and Jackie Tithof Steere.

Commissioner Puccio notified staff in advance of his late arrival to the meeting.

(Commissioners were able to hear and see one another as well as the staff.)

Recognition of Visitors

There were no visitors in attendance.

Approval of Minutes

Commissioner Vogl moved, seconded by Commissioner Johns, to approve the minutes of the February 15, 2021, meeting as presented. On roll call vote the motion was approved 3-0 with Commissioner Marshall abstaining.

Aye: Vogl, Johns, Burke

Nay: None

Absent: Puccio

Staff Reports

The Board commented on the switching of bank accounts for the Parks Foundation and inquired about planning for the opening of The Oasis this summer. Absent guidelines from the DuPage County Health Department, staff is developing two opening plans: Plan A, which uses the current guidelines under which the County is operating and Plan B, which incorporates a guesstimate of where the guidelines will be at the time of opening. Staff will be ready for both scenarios. Also discussed was the possibility of meeting in-person for future Board Meetings or continuing to offer Zoom attendance so long as it is a Governor-approved option. Staff will gauge the interest level of those involved on an individual level.

New Business

Approval of Westlake Pedestrian Bridge Bids

Staff informed the Board that prices to replace the Westlake pedestrian bridge came in under budget even while including the engineering fees of Gewalt-Hamilton & Associates. The project will span over a two-year fiscal period. Staff recommends approval of bids from Misfits Construction Company for \$64,490, which includes all alternates. Staff will also investigate a charge by Misfits to repair a sizing issue in its work on the Circle Park Bridge that was included in the bid for the Westlake bridge and is believed to be the responsibility of Misfits and not the Park District.

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve the bids from Misfits Construction not to exceed \$64,490.00 for the Westlake pedestrian bridge replacement project. On roll call vote the motion was approved 4-0.

Aye: Vogl, Marshall, Johns, Burke
Nay: None
Absent: Puccio

Approval of Museum Roof Bids

After consulting with Attorney Derke Price, the Park District plans to utilize job order contracting in lieu of going out to bid for work on the Museum roof, expediting the repair process while ensuring competitive pricing. Work will include the removal and replacement of shingles and gutters with the same material to maintain the building's historical integrity. Staff recommends approval of the proposal from AGAE Contractors, Inc., to replace the roof and gutters on the Museum for \$37,345.00, plus a 3% performance bond fee for \$1,120.00.

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the proposal from AGAE Contractors, Inc., for the replacement of the Museum roof and gutters for \$37,345.00, plus a performance bond fee not to exceed 3% of the cost of the project. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Vogl, Burke
Nay: None
Absent: Puccio

Approval of The Oasis Rooftop Units Bids

Based on direction from the Board at the February Board Meeting, staff presented the cost of replacing both rooftop units (RTUs), one five-ton and one 3-ton unit, at once, realizing a savings in doing so. This project was also priced out using the job order contracting method and will require a 3% performance bond fee of \$805. Staff recommends hiring AGAE Contractors, Inc., for the price of \$26,850 to remove and replace the two Oasis RTUs.

Commissioner Johns moved, seconded by Commissioner Marshall, to hire AGAE Contractors, Inc., to remove and replace two Oasis RTUs for the price of \$26,850 plus a performance bond fee not to exceed 3% of the cost of the project. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Vogl, Burke
Nay: None
Absent: Puccio

Other Items to be Brought Before the Board

Legislative Breakfast Series

Some of the Board and staff have attended the past two legislative breakfasts and had good interaction with elected officials. The events have been both informative and well attended by legislators and professionals, making it time well spent. Bloomingdale was able to present information on its pandemic programming and vaccine clinic involvement. Veteran legislators are aware of the importance of the OSLAD funds to Park Districts. Commissioners and staff will follow up with legislators on the negative impact of property tax freezes and on securing meetings.

Bird Conservation Network

Executive Director Potts met with the Bird Conservation Network recently at Springfield Park. The group has added Springfield Park to its bird watching map. It is possible some bird programming or activities may be generated in our parks as a result of the new relationship.

(Commissioner Puccio joined the meeting virtually at 7:42 p.m.)

District 13 and Intergovernmental Agreements

A discussion was held on the status of a land lease agreement between the Park District and District 13 for Seasons Four Park. Staff will locate the applicable agreement(s) before meeting with the school district superintendent. Other agreements with District include the Westfield gymnasium, accessibility, and various projects, among others.

Other Budgeted Projects

Staff would like to begin a few additional projects that are included in the budget. One project, the field #4 renovation, was initially quoted at \$19,000. Only \$15,000 is budgeted for this field; an additional quote is necessary. Staff was directed to meet with the Bloomingdale Baseball and Softball Association (BBSA) to determine its intentions

for the field. Also discussed was the plan to convert a current storage space into office area for staff due to a current shortage of office space.

Summer Concert Series Location

Alternative locations for the Summer Concert Series were discussed. Electrical outlets, restroom access, and space issues under current COVID-19 restrictions must be considered. Movies will also be shown at the chosen concert location. A suggestion was made to rent a portable compressor.

Hoppin' Down the Bunny Trail

The Hoppin' Down the Bunny Trail event will be held March 27. Let staff know if you would like to attend.

Acceptance of Financial Reports

Commissioner Vogl moved, seconded by Commissioner Marshall, to accept the Financial Reports dated February 2021. On roll call vote the motion was approved 5-0.

Aye: Vogl, Marshall, Puccio, Johns, Burke
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the Directive to Pay dated March 15, 2021. On roll call vote the motion was approved 5-0.

Aye: Johns, Vogl, Puccio, Marshall, Burke
Nay: None
Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Vogl, to not enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Johns, Vogl, Puccio, Marshall, Burke
Nay: None
Absent: None

Adjournment

Commissioner Johns moved, seconded by Commissioner Marshall, to adjourn the meeting at 8:17 p.m. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Respectfully submitted,

Joe Potts
Board Secretary