

**Minutes
Bloomingdale Park District
Board of Commissioners Meeting
April 19, 2021
Johnston Recreation Center and Via Zoom Video Conference**

Opening Statement

At 7:00 p.m., President Andre Burke recited the following statement related to meeting virtually during COVID-19:

This meeting will be conducted by video conference and in-person possibly without a physically present quorum of the Bloomingdale Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the JRC with all participants may not be practical or prudent because of the disaster. Commissioners, the Executive Director, staff and chief legal counsel may not all be physically present at the JRC, due to the disaster. Physical public attendance at the JRC may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here (on Zoom). This meeting is also audio and video recorded and made available to the public, as provided by law. All votes will be by roll call. The public has submitted questions in advance to Jackie.

Pledge of Allegiance

The Board and staff recited the Pledge of Allegiance.

Call to Order

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called to order by President Burke at 7:03 p.m. In attendance were Commissioners Buzz Puccio, Jerry Marshall, Karen Johns, Mike Vogl, and Andre Burke, and staff members Joe Potts, June Fergus, Sandy Vangundy, Josh Hendricks, Mesha Hadzic, and Jackie Tithof Steere.

(Commissioners were able to hear and see one another as well as the staff.)

Recognition of Visitors

The Board welcomed Antonio Washington, the next Director of Finance for the Bloomingdale Park District (BPD). Antonio comes to the BPD from the Oakbrook Terrace Park District where he has served in a finance capacity for the past six years. He has experience in human resources, risk management, and RecTrac and holds bachelor's degrees in accounting and recreation management as well as an MBA with a finance concentration. Antonio is grateful for the opportunity to serve Bloomingdale for years to come.

Approval of Minutes

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the minutes of the March 15, 2021, meeting as presented. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Staff Reports

The Board commented on the good attendance at the bunny event and inquired about the response for summer camp. Camp registrations happened immediately upon the opening of registration on April 15. Home camp will also be offered. Staff expects it to be a good year for camp. The Board expressed appreciation to Liz Serruto for spearheading the COVID-19 vaccination clinic held at the Park District, which was a gratifying way to help during the pandemic and a unique way to introduce potential newcomers to the Park District.

New Business

Presentation of FY 2021-2022 Budget Draft

Staff presented the draft of FY 2021-2022 Budget, beginning with a review of the current fiscal year 20-21, which depicted a revenue shortage of approximately \$300,000 while expenditures underperformed by approximately \$1,000,000. The budgeted net loss was \$1,010,301 and the expected net loss is \$220,692. The Consolidated Budget FY2021-2022 includes total revenues of \$7,271,040 and total expenditures of \$7,873,652.

Highlights of next year's budget included: operating revenues exceeding operating expenditures, which will provide funds for capital projects; key operational changes involving salary adjustments, two transitions from part-time to full-time positions, and outsourcing payroll and HR services for efficiency; the corporate fund's decrease in revenues due to reductions in property taxes and interest revenues and the elimination of the working cash fund transfer of \$80,000; and the recreations fund's cautiously optimistic total revenue projection of \$1,946,336 and increase in total budgeted expenditures of \$100,917 due to minimum wage adjustments, pool staffing, and increased supplies expenses.

Additional highlights included the reallocation of property taxes from minor funds to the recreation fund; a reduction in the IMRF rate for an approximate annual savings of \$43,000; capital project expenditures of \$1,002,812 funded by fund balances, bond proceeds, an operating transfer from the corporate fund, WDSRA, the Illinois Clean Energy grant, and House Bill 64 or similar grant funds; debt details; the maintenance of healthy fund balances; and a 10-year capital project fund balance projection.

In summary, the District predicts program revenues are expected to increase to approximately 55% of previous average year levels, and it is committed to maintaining its investment in capital assets, prioritizing capital projects based on sufficient program revenues. Property taxes continue to be the main source of revenue. The predicted fund

balance represents 54.86% of operating expenditures, which continue to increase to meet the growing needs of the District. The Board thanked the Director of Finance for her work over the years and on this year's budget in particular.

Other Items to be Brought Before the Board

Approve Bids for Seasons Four Park Asphalt Improvements

Using the recent Pavement Analysis and ADA Transition Plan, the District and Gewalt Hamilton Associates, Inc. (GHA), identified Seasons Four Park's parking lot and the accessible route to the playground as areas most in need of paving improvements. The recent bid opening for the paving project by GHA revealed an apparent low bidder that cannot be considered due to poor references. Attorney Price advised rejecting the bid and moving to the next responsible bidder. Staff recommends approving the bid provided by Maneval Construction, the second lowest bidder, in the amount of \$144,100.00.

Commissioner Marshall moved, seconded by Commissioner Johns, to take the bid from Maneval Construction, finding they are not the low bidder and finding the current recommendation of staff to find the punitive low bidder to be a non-responsible bidder, the cost not to exceed \$144,100.00. On roll call vote the motion was approved 5-0.

Aye:	Marshall, Johns, Puccio, Vogl, Burke
Nay:	None
Absent:	None

Additional Item for the Board

Executive Session

There will be a need for an Executive Session this evening.

Commendation for June Fergus

Executive Director Joe Potts thanked June Fergus for her hard work on the budget during a time of much adversity.

Oasis RTUs

Two rooftop units have been replaced at The Oasis.

Westlake Park

The Westlake Park neighbors did not attend the meeting tonight. The Board and staff discussed the issue of the path at Westlake Park (a section of path composed of limestone and not asphalt), the past opposition to it, and current sentiment toward it. The Board believes it owes it to the residents of that neighborhood to listen and give a workable solution and explanation. Executive Director Potts will seek another estimate of the costs involved in paving the unpaved section of the path and approach the Village about joining in on an annual asphalt contract.

Vaccination Clinic

Thank you to Liz Serruto, who ran the Park District's COVID-19 vaccination clinic. The event was smoothly run and has received a number of compliments.

Dog Park Letter

The topic of creating a dog park in Bloomingdale has arisen again via a letter from two residents. The dog park amenity did not score highly, however, in the last community survey. The idea of a dog park was discussed including a location and cost. Executive Director Potts will request a cost estimate.

Acceptance of Financial Reports

Commissioner Johns moved, seconded by Commissioner Marshall, to accept the Financial Reports dated March 2021. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke

Nay: None

Absent: None

Approval of Directive to Pay

Commissioner Vogl moved, seconded by Commissioner Puccio, to approve the Directive to Pay dated April 19, 2021. On roll call vote the motion was approved 5-0.

Aye: Vogl, Puccio, Marshall, Johns, Burke

Nay: None

Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Marshall, to enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke

Nay: None

Absent: None

Rise from Executive Session

Commissioner Johns moved, seconded by Commissioner Puccio, to rise from Executive Session at 8:50 p.m. On roll call vote the motion was approved 5-0.

Aye: Johns, Puccio, Vogl, Burke Marshall

Nay: None

Absent: None

Regular Meeting, Resumed

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called back into session by President Burke at 8:50 p.m.

Roll Call

In attendance were Commissioners Buzz Puccio, Jerry Marshall, Karen Johns, Mike Vogl, and Andre Burke and Executive Director Joe Potts.

(The Executive Session was conducted to discuss litigation, the performance review process for the Executive Director, and review Executive Session minutes and tapes.)

Other Items to be Brought Before the Board, Continued

Approval of Resolution No. 2021-03: Review of Closed Session Minutes and Tapes

During Executive Session, the Board discussed the approval and release of Executive Session minutes from October 19, 2020; the destruction of the Executive Session tape from May 20, 2019; and the retention of Executive Session previously and newly sealed minutes from April 14, 1986; July 14, 1986; August 4, 5, 6, and 7, 1987; January 20, 1992; January 19, 1998; July 22, 2013; May 20, 2019; January 27, 2020; February 18, 2020; March 2, 3, 4, 16, and 30, 2020; April 6, 7, 8, and 20, 2020; August 24, 2020; and February 15, 2021.

Commissioner Puccio moved, seconded by Commissioner Marshall, to approve Resolution No. 2021-03: A Resolution Authorizing Release of Certain Closed Session Minutes and Tapes. On roll call vote the motion was approved 5-0.

Aye: Puccio, Marshall, Johns, Vogl, Burke
Nay: None
Absent: None

Adjournment

Commissioner Johns moved, seconded by Commissioner Puccio, to adjourn the meeting at 8:54 p.m. On roll call vote the motion was approved 5-0.

Aye: Johns, Puccio, Marshall, Vogl, Burke
Nay: None
Absent: None

Respectfully submitted,

Joe Potts
Board Secretary