

**Bloomington Park District
Board of Commissioners Meeting Minutes
October 17, 2022, 7:00 P.M.
Johnston Recreation Center (JRC) and via Video Conference**

Opening Statement

At 7:00 p.m., President Burke recited the following statement related to meeting during COVID-19:

This meeting will be conducted by video conference and in-person possibly without a physically present quorum of the Bloomington Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the JRC with all participants may not be practical or prudent because of the disaster. Commissioners, the Executive Director, staff, and chief legal counsel may not all be physically present at the JRC, due to the disaster. Physical public attendance at the JRC may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available. The meeting will also be audio and video recorded and made available to the public, as provided by law. All votes will be by roll call. The public was asked to submit questions and/or comments in advance.

Pledge of Allegiance

The Board, staff, and visitors recited the Pledge of Allegiance.

Call to Order

The Regular Meeting of the Bloomington Park District Board of Commissioners was called to order by President Burke at 7:02 p.m. In attendance were Commissioners Buzz Puccio, Jerry Marshall, Gerace Olson (virtual), Frank Saverino, and Andre Burke and staff members Joe Potts, Jennifer Vale, Sandy Vangundy (virtual), Mesha Hadzic, Mark Goode, Lonna Converso, and Jackie Tithof Steere.

Recognition of Visitors

The Board welcomed three visitors who were featured on the agenda: Taylor Witter, introduced as BPD's new aquatics supervisor; Aaron Gold of Speer Financial, who addressed the bond sale; and Mike Kram of Selden Fox, who presented audit results.

At this point, Commissioner Puccio moved, seconded by Commissioner Saverino, to move up on the agenda Items 8A, 7C and 7D. On roll call vote the motion was approved 5-0.

Aye:	Puccio, Saverino, Marshall, Olson, Burke
Nay:	None
Absent:	None

Other Items to be Brought Before the Board

Welcome to Taylor Witter, Aquatic and Recreation Supervisor

The Board welcomed Taylor Witter to the Park District. As the new aquatic and recreation supervisor, Taylor will handle soccer and basketball among other sports in addition to managing the pool in the summer. She comes to Bloomingdale from Northbrook Park District, where she gained experience with aquatics, camps, and after school programs. Taylor will present the aquatics report at the November Board Meeting.

New Business

Approval of Ordinance No. 2022-03: GO Limited Tax Park Bonds, Series 2022

Aaron Gold, assistant vice president at Speer Financial, Inc., briefed the Board on the bidding status for the Park District's annual rollover bonds. Seven bids total were received this year, and the winning bidder was Park Ridge Community Bank with a 3.38% rate; the second lowest bid came in at 3.45%.

Proceeds from the bonds will be used to provide the revenue source for certain outstanding obligations of the District, to refund and restructure all of the District's outstanding General Obligation Limited Tax Park Bonds, and to fund various capital projects. Aaron emphasized the District's larger alternative revenue source bond rolls off in 2023. The Series 2022 GO limited tax park bond is expected to close on November 1, 2022. Speer Financial recommended acceptance of the favorable bid from Park Ridge Community Bank.

Commissioner Puccio moved, seconded by Commissioner Marshall, to approve Ordinance No. 2022-03: An Ordinance Providing for the Issuance of \$750,400 General Obligation Limited Tax Park Bonds, Series 2022 and for The Levy of a Direct Annual Tax to Pay the Principal of and Interest on Said Bonds. On roll call vote the motion was approved 5-0.

Aye:	Puccio, Marshall, Olson, Saverino, Burke
Nay:	None
Absent:	None

Acceptance of FY 2021-2022 Audit Report Results/Findings

Mike Kram of Selden Fox, Ltd., addressed the Board on highlights of the audit, which included the issue of a clean, unmodified opinion on the District's financial statements, notification of a fund balance increase of approximately \$1.1 million, and a statement that the District's reserve fund is in a good financial condition.

(Aaron Gold left the meeting at approximately 7:10 p.m.)

Mike also noted the Recreation Fund increased \$307,000 in net revenues, the favorable net pension investment return is in a strong position, and that they will assist in applying for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting. Also discussed was the appropriate length of time for which an agency can use an auditor. The Board thanked the auditors and Director of Finance Jennifer Vale, who managed the audit independently for her first full year.

Commissioner Olson moved, seconded by Commissioner Puccio, to accept the FY 2021-2022 Audit Report/Findings as presented by Selden Fox, Ltd. On roll call vote the motion was approved 5-0.

Aye:	Olson, Puccio, Marshall, Saverino, Burke
Nay:	None
Absent:	None

(Taylor Witter left the meeting at approximately 7:12 p.m. Mr. Kram left the meeting following the presentation at 7:19 p.m.)

(At this point, the Board resumed the normal order of the agenda.)

Approval of Minutes

Commissioner Marshall moved, seconded by Commissioner Saverino, to approve the minutes of the Board Meeting of September 19, 2022, as presented. On roll call vote the motion was approved 5-0.

Aye:	Marshall, Saverino, Puccio, Olson, Burke
Nay:	None
Absent:	None

Staff Reports

The Board congratulated Sandy Vangundy on receiving the Bloomingdale Chamber of Commerce's Georgene Geils Woman of the Year Award and Lonna Converso on increasing park adoptions. The Board inquired about the dependability of the Westlake Path contractor and commended staff on nearly completing signage for the traversing wall, developing new pricing for pavilions and shelters, and procuring a new sleigh and photo op attraction for the Festival of Lights. The Board and staff discussed details of several projects with the Village and an upcoming survey and focus group.

New Business, Continued

Health Insurance Renewal for 2023

The District has contracted with the Park District Risk Management Agency (PDRMA) through March 2025. Staff recommended continuing with the same coverage offered through PDRMA as in years past: an HMO plan and a PPO plan with a \$2,000 deductible and \$1,000 HRA. Both plans are administered by Blue Cross Blue Shield of Illinois.

The vision plan will be administered by Davis Vision. The Park District will offer employees a choice between allowance or managed care plans – both with a \$400 benefit. The total anticipated increase (\$101,099) to the BPD for 2023 health insurance coverages is due to both rising insurance costs and an increase in the number of staff electing insurance coverage as compared with past years.

Commissioner Puccio moved, seconded by Commissioner Marshall, to take a consensus to approve the staff's health insurance renewal recommendation for 2023. On roll call vote the motion was approved 5-0.

Aye: Puccio, Marshall, Olson, Saverino, Burke
Nay: None
Absent: None

Approval of IAPD Credentials Certificate

As it does annually, the Board identified its delegates who will be authorized to vote on matters presented during the January 2023 Illinois Association of Park Districts' Annual Business Meeting Saturday, January 28, 2023, at 3:30 p.m.

Commissioner Saverino moved, seconded by Commissioner Marshall, to appoint Executive Director Potts as delegate, Commissioner Puccio as first alternate, and Commissioner Marshall as second delegate for the IAPD Annual Business Meeting. On roll call vote the motion was approved 5-0.

Aye: Saverino, Marshall, Puccio, Olson, Burke
Nay: None
Absent: None

Approval of NRPA Expenses for the Board

Commissioner Puccio moved, seconded by Commissioner Marshall, to approve Board travel expenses for the annual National Recreation and Park Association Conference held in Phoenix September 20-22, 2022. On roll call vote the motion was approved 5-0.

Aye: Puccio, Marshall, Olson, Saverino, Burke
Nay: None
Absent: None

Approval of Bloomingdale Park District (BPD) Personnel Policy Manual

Staff recommended the Board approve overall the BPD's Personnel Policy Manual as it does every five years. All changes contained therein had been approved previously on an individual basis.

Commissioner Olson moved, seconded by Commissioner Saverino, to approve the BPD Personnel Policy Manual. On roll call vote the motion was approved 5-0.

Aye: Olson, Saverino, Puccio, Marshall, Burke
Nay: None
Absent: None

Westlake Park and Fiber Optic Communication Line Agreement with the Village

No vote was taken on this item. The Board will vote instead on the item at the November 21, 2022, Board Meeting.

Resolution No. 2022-10: Closed Session Minutes and Tapes

The Board moved Item 7H to the end of the agenda to follow Executive Session.

Other Items to be Brought Before the Board, Continued

Observation of 10-Year BPD Anniversary of Executive Director Joe Potts

The Board thanked Executive Director Potts and congratulated him on his 10-year anniversary with the Park District. The Board reflected how Executive Director Potts has grown in his three years as the Park District's director, demonstrating great leadership skills and gaining much respect. Executive Director Potts expressed his good fortune and pleasure in working with the Board and thanked all the staff.

Discussion of 2023 IAPD/IPRA Conference

The Board discussed interest level for attending the Illinois Association of Park Districts (IAPD)/Illinois Parks and Recreation Association (IPRA) Soaring to New Heights Conference January 26-28, 2023, at the Hyatt Regency Chicago in Chicago. Thus far, Commissioners Saverino, Marshall, Puccio, and Burke will attend the conference.

Review of Proposed Picnic Shelter and Pavilion Rental Rates for 2023

The Board thanked the parks department staff for the preview of the new 2023 rental rates for Park District shelters and pavilions. Having been last reviewed in 2018, staff believed it had been overdue for restructure.

Acceptance of Financial Reports

Commissioner Marshall moved, seconded by Commissioner Saverino, to accept the Financial Reports dated September 2022. On roll call vote the motion was approved 5-0.

Aye: Marshall, Saverino, Puccio, Olson, Burke
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Puccio moved, seconded by Commissioner Saverino, to approve the Directive to Pay dated October 17, 2022. On roll call vote the motion was approved 5-0.

Aye: Puccio, Saverino, Marshall, Olson, Burke
Nay: None
Absent: None

Executive Session

At approximately 8 p.m., Commissioner Saverino moved, seconded by Commissioner Puccio, to enter into Executive Session to conduct the semi-annual review of Executive Session minutes and tapes (5 ILCS, Par. 120/2.06 – Written and Recorded Minutes) and (5 ILCS, Par. 120/2(c)(21) – Closed Session Minutes Review) and to potentially review litigation (5 ILCS, Par. 120/2(c)(11) – Pending or Imminent Litigation) or discuss personnel (5 ILCS, Par. 120/2(c)(1)) Personnel. On roll call vote the motion was approved 5-0.

Aye: Saverino, Puccio, Marshall, Olson, Burke
Nay: None
Absent: None

Staff members not attending the Executive Session were dismissed.

Rise from Executive Session

Commissioner Olson moved, seconded by Commissioner Saverino, to rise from Executive Session at 8:08 p.m. On roll call vote the motion was approved 5-0.

Aye: Olson, Saverino, Puccio, Marshall, Burke
Nay: None
Absent: None

Regular Meeting, Resumed

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called back into session by President Burke at 8:08 p.m.

Roll Call

In attendance were Commissioners Buzz Puccio, Jerry Marshall, Gerace Olson, Frank Saverino, and Andre Burke, along with staff member Jackie Tithof Steere and Executive Director Joe Potts.

(The Executive Session was conducted to review Closed Session meeting minutes and tapes.)

New Business, Continued

Approval of Resolution No. 2022-10: Closed Session Minutes/Tapes

During Executive Session, the Board discussed the approval and release of Executive Session minutes – April 18, 2022; and July 18, 2022; – the destruction of Executive Session tapes and/or video – October 19, 2020; and February 15, 2021 – and the retention of Executive Session previously and newly sealed minutes from April 14, 1986; July 14, 1986; August 4-7, 1987; January 20, 1992; January 19, 1998; July 22, 2013; May 20, 2019; April 19, 2021; May 17, 2021; September 20, 2021; October 18, 2021; May 16, 2022; and August 15, 2022.

Commissioner Saverino moved, seconded by Commissioner Marshall, to accept the staff recommendation to approve Resolution No. 2022-10: A Resolution Authorizing Release of Certain Closed Session Minutes and Tapes. On roll call vote the motion was approved 5-0.

Aye: Saverino, Marshall, Puccio, Olson, Burke
Nay: None
Absent: None

Adjournment

Commissioner Marshall moved, seconded by Commissioner Saverino, to adjourn the meeting at 8:09 p.m. On roll call vote the motion was approved 5-0.

Aye: Marshall, Saverino, Puccio, Olson, Burke
Nay: None
Absent: None

Respectfully submitted,

Joe Potts
Board Secretary