

**Minutes  
Bloomingdale Park District  
Board of Commissioners Meeting  
April 17, 2023  
Johnston Recreation Center**

**Call to Order**

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called to order by President Burke at 7:01 p.m.

**Pledge of Allegiance**

The Board and staff recited the Pledge of Allegiance.

**Roll Call**

In attendance were Commissioners Buzz Puccio, Jerry Marshall, Gerace Olson, Frank Saverino, and Andre Burke, and staff members Joe Potts, Jennifer Vale, Lonna Converso, Mesha Hadzic, and Jackie Tithof Steere.

**Recognition of Visitors**

There were no visitors in attendance.

**Approval of Minutes**

Commissioner Saverino moved, seconded by Commissioner Marshall, to approve the minutes of the March 20, 2023, meeting as presented. On roll call vote the motion was approved 4-0, with Commissioner Puccio abstaining.

Aye:	Saverino, Marshall, Olson, Burke
Nay:	None
Absent:	None

**Staff Reports**

The Board and staff discussed the community survey, which is believed to be logically organized and working well online. According to U-I, the facilitator of the survey, the District needs some 400 completed surveys to meet its response rate. Thus far, the District has received 171 surveys in English and one in Spanish. It was determined the Board can proceed with completing the survey without skewing the numbers.

Executive Director Potts worked with the County to produce a GIS map depicting 10-minute walk buffers of parks in Bloomingdale. Sharing this with the Board, he explained it is an NRPA effort to ensure everyone is within a 10-minute walk of a park. Ways in which to provide park space in uncovered areas were addressed, including making use of Mallard Lake from the Forest Preserve and possibly utilizing space in the Stratford Mall project for a community or residential park. The Park District will work with the Village and development team to ensure open space is planned and that land donation ordinances are in place for the project.

Also discussed were Stratford OSLAD improvements totaling \$872,431 but reduced through alternative funding to \$332,431 (to come from BPD capital), expected capital bill funds, hiring for summer, cooperation with District 13, spring soccer numbers, sponsorship activity from Raising Cane's and Pan American Bank, a Rotary Club event to raise funds for clean drinking water around the world, the need for an executive session in May to review the Executive Director and closed session minutes, the June 5 WDSRA golf outing team consisting of Commissioners Puccio and Marshall and two guests, the Fish Release, Westlake path improvements, new e-bike signs, and this year's LED lighting conversion in parks.

(Sandy Vangundy and Mark Good joined the meeting at 7:40 p.m., following attendance at a school board meeting.)

### **Old Business**

#### Discussion on Formation of Decennial Committee on Local Government Efficiency Act

Potential resident members – Daniel Riemenschneider, Rick Tayfel, Lynn McAteer, and Mike Hovde – were suggested by the Board and staff. Members will be confirmed and the committee will be formed at the May 15, 2023, Board Meeting. Much of the required material has been provided by the Illinois Association of Park Districts (IAPD); the Board awaits an IAPD-provided template for the final report.

#### Naming Rights Policy Potential Changes, Honoring April Colantonio

The Board discussed the District's policy on naming rights, compared it against those of other Park Districts, and debated various scenarios to honor the late youth sports coach April Colantonio. The Board believes that in a future update of the policy a waiting period of 60 or 90 days and a unanimous or majority vote is sensible and adding the term "parks" to the facility naming process is wise. Staff will seek advice from counsel on the matter.

Option One as presented by Executive Director Potts to honor April Colantonio was favored by the Board. It encompassed a rehab of the basketball court at Circle Park, involving a re-centering of hoops, new surface (removal and replacement of asphalt) with color coating/stripping, new trees/shrubs for shade and wind break, and a bronze plaque honoring April for her service.

Commissioner Puccio moved, seconded by Commissioner Olson, to accept Option One as a fitting tribute to April Colantonio. On roll call vote the motion was approved 5-0.

Aye:	Puccio, Olson, Marshall, Saverino, Burke
Nay:	None
Absent:	None

## **New Business**

### Review Draft of the FY 2023-2024 Budget

Staff presented the draft of the FY 2023-2024 Budget beginning with a review of the current Fiscal Year '22-'23. Revenues are slightly short of projections because of House Bill 64, partial FOL reimbursement, and grants not yet received. The District is doing significantly better on the expense side, having budgeted for the worst case scenario – capital expenses, no grant funds, a truck whose deliver has been postponed another year, and additional insurance and benefits for ACA-eligible employees.

Although the District budgeted for a net loss of approximately \$1.2 million, it expects to realize a net gain of nearly \$200,000 due to an increase in program fees and attendance, the deferral of the HB64 capital project, partial deferral of the Stratford Park OSLAD project into FY 23-24, and close monitoring of expenditures overall. Next fiscal year's budget (FY 2023-2024) shows a loss resulting from OSLAD projects, salary increases to get some positions up to speed with other Park Districts, the survey invoices, and program expenses such as staffing and supplies.

Highlights of the budget for 2023-2024 included operating revenues exceeding operating expenditures; providing funding for capital projects; key operational changes involving an adjustment to some full-time salaries and merit increases as a retention tool, resulting from consultation on salary bands; funds for morale boosting and wellness such as lunch and learn meetings and company outings for team building; moving to Paylocity's timekeeping system; and the development of another strategic plan.

Additional highlights included an increase in interest revenues this year of \$8,660, salary increases, a services increase of \$81,480, a recreation expenditures increase of 12.17% due to supply costs and salary and minimum wage adjustments, an IMRF rate decrease to 7.18% for a savings of \$17,510, a Museum fund increase in property tax revenue of over \$50,000 to cover expenses and meet fund balance requirements, and ADA transition costs for paving projects covered through WDSRA funding.

Capital expenditures look hefty at \$2,437,590, but include several annual expenses, technology needs, backyard playground space equipment, pool items to meet legal requirements, Museum sound baffles, security improvements, etc. During FY23-24, bond principal and interest will be met for Bond Series 2012A and 2018A, allowing for more flexibility in funding for capital projects. Property taxes account for 56% of revenues. Fund balance requirements are met, and District finances look good.

The Board complimented Jennifer Vale, director of finance, on a job well done. The Board will be asked to approve the budget at the June Board Meeting.

## **Other Items to be Brought Before the Board**

### Cancellation of June 5, 2023, Board Meeting

A discussion was held on the need to hold a scheduled Board Meeting on June 5, 2023. It was determined there was a lack of business to be conducted and the meeting would be cancelled.

### **Acceptance of Financial Reports**

Commissioner Marshall moved, seconded by Commissioner Saverino, to accept the Financial Reports dated March 2023. On roll call vote the motion was approved 5-0.

Aye: Marshall, Saverino, Puccio, Olson, Burke  
Nay: None  
Absent: None

### **Approval of Directive to Pay**

Commissioner Saverino moved, seconded by Commissioner Olson, to approve the Directive to Pay dated April 17, 2023. On roll call vote the motion was approved 5-0.

Aye: Saverino, Olson, Puccio, Marshall, Burke  
Nay: None  
Absent: None

### **Executive Session**

Commissioner Puccio moved, seconded by Commissioner Marshall, to not enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Puccio, Marshall, Olson, Saverino, Burke  
Nay: None  
Absent: None

### **Adjournment**

Commissioner Marshall moved, seconded by Commissioner Olson, to adjourn the meeting at 8:55 p.m. On roll call vote the motion was approved 5-0.

Aye: Marshall, Olson, Puccio, Saverino, Burke  
Nay: None  
Absent: None

Respectfully submitted,

Joe Potts  
Board Secretary