

**Minutes
Bloomingdale Park District
Board of Commissioners Meeting
November 21, 2022
Johnston Recreation Center**

Pledge of Allegiance

The Board and staff recited the Pledge of Allegiance.

Call to Order

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called to order by President Andre Burke at 7:02 p.m. In attendance were Commissioners Buzz Puccio, Jerry Marshall, Gerace Olson, Frank Saverino, and Andre Burke, and staff members Joe Potts, Jennifer Vale, Lonna Converso, Mesha Hadzic, Mark Goode, and Jackie Tithof Steere.

Recognition of Visitors

There were no visitors in attendance.

Approval of Minutes

Commissioner Marshall moved, seconded by Commissioner Saverino, to approve the minutes of the October 17, 2022, meeting as presented. On roll call vote the motion was approved 5-0.

Aye:	Marshall, Saverino, Puccio, Olson, Burke
Nay:	None
Absent:	None

Staff Reports

The Board thanked Jennifer Vale for her clarification of the tax levy not being over 5% this year and Executive Director Potts for his layout of the survey. Other topics discussed included an interest in the addition of beehives, an intergovernmental agreement with Marquart School for gym space, resident appreciation for the paved path at Westlake (and working with the Westlake contractor on punch list items and a guarantee), the receipt of a \$500 PDRMA grant for the parks department's paint mixer, and the Festival of Lights lighting ceremony.

New Business

Approval of the Board of Commissioners 2023 Meeting Schedule

Commissioner Puccio moved, seconded by Commissioner Olson, to accept the Bloomingdale Park District Board of Commissioners 2023 Meeting Schedule as presented. On roll call vote the motion was approved 5-0.

Aye:	Puccio, Olson, Marshall, Saverino, Burke
Nay:	None
Absent:	None

Approval of the Budget Schedule for FY 2023-2024

Staff noted a correction to the date on the agenda from 2022-2023 to 2023-2024.

Commissioner Puccio moved, seconded by Commissioner Saverino, to approve the Budget Schedule for FY 2023-2024. On roll call vote the motion was approved 5-0.

Aye: Puccio, Saverino, Olson, Marshall, Burke

Nay: None

Absent: None

Approval of Resolution No. 2022-11: A Resolution Determining Funds to be Raised by Taxation for the Year 2022, Fiscal Year 2023-2024, to be Available for 20 Days

Commissioner Marshall moved, seconded by Commissioner Olson, to approve Resolution 2022-11: A Resolution Determining Funds to be Raised by Taxation for the Year 2022, Fiscal Year 2023-2024, to be Available for 20 days. On roll call vote the motion was approved 5-0.

Aye: Marshall, Olson, Puccio, Saverino, Burke

Nay: None

Absent: None

Approval of Ordinance No. 2022-04: Surplus Property

Commissioner Olson moved, seconded by Commissioner Saverino, to approve Ordinance No. 2022-04: An Ordinance Declaring Certain Park District Personal Property as Surplus and Authorizing the Sale or Disposal. On roll call vote the motion was approved 5-0.

Aye: Olson, Saverino, Puccio, Marshall, Burke

Nay: None

Absent: None

Approval of Fiber Optic/Westlake Park Agreement with the Village

Staff presented the Board with an intergovernmental agreement (IGA) between the Park District and the Village of Bloomingdale for fiber optic installation at Westlake Park. The agreement was reviewed by Attorney Price.

Commissioner Marshall moved, seconded by Commissioner Puccio, to approve the Fiber Optic/Westlake Park License Agreement with the Village of Bloomingdale. On roll call vote the motion was approved 5-0.

Aye: Marshall, Puccio, Olson, Saverino, Burke

Nay: None

Absent: None

Other Items to be Brought Before the Board

Discussion of 2023-2024 Tax Levy

Staff confirmed the County projects equalized assessed value (EAV) growth to increase by approximately 6%. The District estimates a more conservative 4%. Because the Park District's tax levy request is less than 105% of the previous year's tax extension, staff confirms a Truth in Taxation document and public hearing are not necessary. The Board concurred with that approach.

Discussion of Plans for 2023 IAPD/IPRA Soaring to New Heights Conference

The Board discussed attendance at the IAPD/IPRA Soaring to New Heights Conference, which will be held January 26-28, 2023, at the Hyatt Regency Chicago. Staff will help with travel forms, check into credit limits on P-cards, and prepare arrangements for hotels, registrations, and the Board/staff dinner. The layout/schedule of the conference was discussed for the benefit of Board Members who have not yet attended the conference.

Review of Bereavement Policy Draft

Staff presented the Board with a draft of a policy update that combines the District's current Bereavement and Child Bereavement Policies into one Family Bereavement Leave Policy that is updated according to amendments to the Family Bereavement Leave Act SB 3120. The proposed policy retains extra benefits the District has previously offered – three days of paid leave for full-time staff and an expanded definition of family to include: step-grandparent, brother- or sister-in-law, or any relative living in the employee's household or dependent on the employee's care. The policy was reviewed by Ancel Glink.

Review of Draft Update of Meal Periods Policy

To comply with the Meal Break portion of the One Day Rest in Seventh Act Amendments (ODRISA) Act, the District recommends offering an additional 20-minute meal break to employees who work four-and-a-half hours over seven-and-a-half hour shifts. This change will be applied to the District's Meals and Rest Periods and Recording of Hours Worked Policies. The revisions were reviewed by Ancel Glink.

Review of Draft Update of Dress and Appearance Policy, CROWN Act

An update to the Proper Dress and Appearance Policy was presented to meet requirements of the Create a Respectful and Open Workplace for Natural Hair Act (CROWN Act, SB3616), which amends the Illinois Human Rights Act (IHRA) and expands the definition of "race" to include traits associated with race, including hair texture, and protects hairstyles such as braids, locks, and twists. To comply, staff and counsel at Ancel Glink recommend removing from the Proper Dress and Appearance Policy the sentence "Hair must be neat, clean, trimmed and present a groomed appearance."

Discussion of Decennial Committees on Local Government Efficiency Act

Executive Director Potts briefed the Board on the Decennial Committees on Local Government Efficiency Act. To be proactive, the Illinois Association of Park Districts (IAPD) is educating member agencies on the Act and encouraging them to form by June 10, 2023, an efficiency committee consisting of five board members and two residents. Once formed, the efficiency committee will meet every 10 years thereafter. The Board directed staff to include the item on March 20, 2023, agenda to get a head start on committee formation.

Acceptance of Financial Reports

Commissioner Marshall moved, seconded by Commissioner Saverino, to accept the Financial Reports dated October 2022. On roll call vote the motion was approved 5-0.

Aye: Marshall, Saverino, Puccio, Olson, Burke
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Olson moved, seconded by Commissioner Saverino, to approve the Directive to Pay dated November 21, 2022. On roll call vote the motion was approved 5-0.

Aye: Olson, Saverino, Puccio, Marshall, Burke
Nay: None
Absent: None

Executive Session

Commissioner Puccio moved, seconded by Commissioner Marshall, to not enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Puccio, Marshall, Olson, Saverino, Burke
Nay: None
Absent: None

Adjournment

Commissioner Olson moved, seconded by Commissioner Saverino, to adjourn the meeting at approximately 8:03 p.m. On roll call vote the motion was approved 5-0.

Aye: Olson, Saverino, Puccio, Marshall, Burke
Nay: None
Absent: None

Respectfully submitted,

Joe Potts
Board Secretary