

## Pool- Swim Instructor

### Job Description

#### Functions:

Under the direction of the Aquatics Supervisor, the swim instructor is responsible for performing a variety of duties to ensure the success of the Swim Lesson Program.

#### Immediate Supervisor:

Responsible to the Aquatics Supervisor

#### Qualifications:

- Must be at least fifteen years old.
- Must be CPR/First Aid certified.
- Must have good swimming skills
- Must attend swim lesson certification

#### Duties and Responsibilities:

##### Essential Functions:

- Creates and utilizes a lesson plan.
- Provides accurate demonstrations for the lesson.
- Maintains professional manner at all times.
- Is available to parents for questions or concerns. Refers any problems or issues to Lesson Coordinator.
- Coordinator.
- Accurately assesses students' progress and abilities.
- Completes all necessary paperwork completely and on time.
- Complies promptly with all requests and directions given by Swim Lesson Coordinator, Aquatic Manager and/or Aquatic/Facility Supervisor. Respects the decisions and authority of supervisors.
- Ensures that all possible safety measures are observed, including taking care of proper equipment and proper surveillance of program participants.
- Performs the job safely and in compliance with District policies, procedures, work and safety rules and the employee manual.
- Attends required trainings and meetings.
- Performs maintenance duties when assigned.
- Performs related duties as required.

##### Marginal Functions:

- Other duties as assigned.
- Attend all staff meetings.

Work Hours and Compensation:

The position of Swim Instructor is a part time seasonal position and is paid every two weeks at an agreed salary. The position is classified as a non-exempt hourly employee status and will work no more than 40 hours per week. The hours worked on a daily basis will vary. The salary range for this position is PT 1-87.

Environmental Considerations:

Will be required to work during various weather conditions, including hot and cool temperatures.

Cognitive Considerations:

- Must be knowledgeable about subject matter and constantly strive for improvement.
- Must use good judgment at all times and be aware of immediate surroundings.
- Must be able to respond to and handle upset patrons in a positive and appropriate manner.

Psychological Considerations:

- Must work closely with co-workers and the general public.
- Experiences ongoing concerns for all safety and liability issues.
- May have to work under stressful situations when First Aid or CPR are required.

Physiological Considerations:

- He/she may need to respond quickly and accurately in an emergency situation.
- He/she may be exposed to pool chemicals.