

**Bloomington Park District
Board of Commissioners Meeting
October 16, 2017
Johnston Recreation Center**

Meeting Called to Order

President Puccio called the Regular Meeting of the Board of Commissioners to order at 7:00 pm. In attendance were Commissioners Jerry Marshall, Andre Burke, Karen Johns, Mike Vogl, and Buzz Puccio and staff Carrie Fullerton, Joe Potts, Josh Hendricks, June Fergus and Jackie Tithof Steere.

Recognition of Visitors

No visitors, other than those with input on the agenda, were in attendance.

Approval of Minutes

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the minutes of the Board Meeting of October 16, 2017, as presented. On voice vote the motion was approved 5-0.

At this time, President Puccio moved up on the agenda Items 6A and 6B.

New Business

Review and Accept FY 2016-2017 Audit Report/Findings of Lauterbach & Amen, LLC

Jamie Wilkey of Lauterbach & Amen, LLC, reviewed with the Board the results of the FY 2016-2017 Audit Report. The high-level overview of the Park District's year was a very clean audit process. Not a single adjustment was necessary, thanks to June Fergus, Director of Finance and HR. One major difference in this year's audit is the inflow of cash due to referendum bond proceeds. Jamie directed the Board to the back of the report that contains a wealth of information. The Board thanked Jamie for the audit and her hard work. The Board especially appreciates having documents in the same format, making them easy to follow.

Commissioner Burke moved, seconded by Commissioner Vogl, to accept the FY 2016-2017 Audit Report Results/Findings of Lauterbach & Amen, LLC. On roll call vote the motion was approved 5-0.

Aye:	Burke, Vogl, Marshall, Johns, Puccio
Nay:	None
Absent:	None

Review and Approve Ordinance No. 2017-06: \$680,620 General Obligation Limited Tax Park Bonds, Series 2017B

Dave Phillips, Speer Financial, briefed the Board on the bidding status for the Park District's bonds. Three bids total were received. Bloomington Bank and Trust, a branch of Schaumburg Bank and Trust, came out with the lowest interest rate seen so far in this

bidding cycle. Speer Financial recommended acceptance of the low bid from Schaumburg (Bloomingdale) Bank and Trust.

Commissioner Johns moved, seconded by Commissioner Burke, to approve Ordinance No. 2017-06: An Ordinance Providing for the Issuance of \$680,620 General Obligation Limited Tax Park Bonds, Series 2017B, of the Bloomingdale Park District, DuPage County, Illinois, and for the Levy of a Direct Annual Tax to Pay the Principal of and Interest on Said Bonds. On roll call vote the motion was approved 5-0.

Aye:	Johns, Burke, Marshall, Vogl, Puccio
Nay:	None
Absent:	None

At this point, Commissioner Burke moved, seconded by Commissioner Marshall, to move down the agenda to Item 7A. On voice vote the motion was approved 5-0.

Other Items to be Brought Before the Board

Presentation of JRC Exterior Draft Elevation Project Timeline/Budget Discussion

Frank Parisi and Stacy Jozwiak of Williams Architects presented the exterior draft elevation of the Johnston Recreation Center (JRC), which includes an indoor interactive play area, an exit for preschool, and an outdoor playground addition. The draft calls for using long-lasting materials to refresh the exterior of the building while paying homage to materials already in place.

The architects reviewed the JRC work progress. They have met with the Village and Fire Department and received good feedback. The team has validated project budgets with those involved and will prepare to meld schematics and design details. The current project schedule is as follows:

- Complete design development, end of November '17
- Complete construction documents, mid-February '18
- Issue for bid, mid-March '18
- Board approval of bids, April '18
- Start construction, June '18
- Owner occupancy, March/April '19

A discussion was held concerning the JRC project budget for which Mike Rink, Corporate Construction, Inc., was present. Mike believes the \$7,105,800 budget is accurate and within range, noting the budget includes a contingency. Bids may come back far below anticipated. Hard construction costs are estimated at \$6,220,000; soft costs at \$885,800. Potential alternates include: the replacement of the exterior skin (EIFS) with metal panels at \$280,000 and the replacement of the roof at \$500,000. The Board and staff are also comfortable with the current budget numbers, knowing bids may come back lower than expected and that value engineering can be done.

At this time, President Puccio moved the meeting back up to Agenda Item 6F.

New Business

Change Order Associated with Springfield Park Ball Field Project

Mike Rink, Corporate Construction, briefed the Board on the need to install three zones of spray heads to irrigate a 10' section of turf behind the baseball backstops. Mike also updated the Board on the overall Springfield Park Ball Field Project. The grass is growing well – sod is growing roots – and it is nice to see rain water shed off the field. He continues to work with Mike Gricus at the Village and hopes for a lot of progress this week.

Commissioner Marshall moved, seconded by Commissioner Vogl, to approve the Change Order Associated with the Springfield Park Ball Field Project not to exceed \$10,592.00. On roll call vote the motion was approved 5-0.

Aye:	Marshall, Vogl, Burke, Johns, Puccio
Nay:	None
Absent:	None

The Board discussed offering the naming rights of the fields to a sponsor. It was determined funds collected would be minimal.

IAPD Credentials Certificate

The Board identified its delegates who will be authorized to vote on matters presented during the January 2018 IAPD Annual Business meeting to be held at the Hilton Chicago, 720 S. Michigan in Chicago, Illinois.

Commissioner Johns moved, seconded by Commissioner Burke, to appoint Mike Vogl, delegate; Carrie Fullerton, first alternate; Buzz Puccio, second alternate; and Andre Burke, third alternate. On voice vote the motion was approved 5-0.

Review and Approve Personnel Policy Manual Documents

Commissioner Johns moved, seconded by Commissioner Marshall, to approve BPD Personnel Policy Manual Documents. On roll call vote the motion was approved 5-0.

Aye:	Johns, Marshall, Burke, Vogl, Puccio
Nay:	None
Absent:	None

Review and Approve Travel Expenses for the 2017 NRPA Congress

The Board reviewed travel expenses related to the 2017 NRPA Congress held September 26-28 in New Orleans. A discussion was also held on the subject matter of course offerings. Granted permission from the Board, President Puccio will write a letter to the president of NRPA addressing concerns about the lack of education offerings this year for elected officials. Commissioners who attended, however, agreed the exhibit hall portion of the conference was worthwhile. Since next year's NRPA conference will be held in Indiana and will not require air travel, the Board believes it is a possibility to increase the number of staff who attend while decreasing the number of elected officials who attend.

Commissioner Vogl moved, seconded by Commissioner Johns, to approve travel meal and lodging expenses for Karen Johns in the amount of \$2,276.69, Mike Vogl in the

amount of \$2,363.77, Jerry Marshall in the amount of \$2,206.45, and Buzz Puccio in the amount of \$2,109.97. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Burke, Vogl, Puccio
Nay: None
Absent: None

Other Items to be Brought Before the Board

Discuss Parks Foundation Mission

The Parks Foundation is looking for direction. The Executive Director will reach out to the National Park Foundation for suggestions/facilitator and will possibly join the organization.

At this time, the Board moved back to agenda Item 5.

Staff Reports

The Board was interested in knowing more about the scout badge program, which requires volunteering with the Park District to earn a scouting badge, and the IAPD's partnership award, an honor that garners attention for the winning business sponsor and strengthens the working relationship between the business and Park District.

At this time, the Board moved to agenda Item 7.

Additional Items for the Board

2018 IPRA Conference Update

Please let staff know if not attending the conference before the deadline. The Board-staff dinner will take place Friday, rather than the traditional Thursday.

Old Town Park Meeting

Old Town Park Kickoff Planning Meeting is scheduled for Monday, October 23 at the JRC. Commissioners Marshall and Puccio will attend.

Bloomington Athletic Club Use of Field

Staff informed the Board that the football field sustained some damage due to the BAC's game play following rain. The organization will pay 100% of the costs to repair field damage.

Acceptance of Financial Report

Commissioner Johns moved, seconded by Commissioner Marshall, to accept the Financial Report dated September 2017. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Burke, Vogl, Puccio
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Burke moved, seconded by Commissioner Vogl, to approve the Directive to Pay dated October 16, 2017. On roll call vote the motion was approved 5-0.

Aye: Burke, Vogl, Marshall, Johns, Puccio
Nay: None
Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Marshall, to not enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Burke, Vogl, Puccio
Nay: None
Absent: None

Adjournment

Commissioner Johns moved, seconded by Commissioner Vogl, to adjourn the meeting at 8:50 pm. On voice vote the motion was approved 5-0.

Respectfully submitted,

Carrie A. Fullerton
Board Secretary