

**Bloomingtondale Park District  
Board of Commissioners Meeting  
January 28, 2019  
Bloomingtondale Public Library**

**Pledge of Allegiance**

The Board and staff recited the Pledge of Allegiance.

**Meeting Called to Order**

President Puccio called the meeting to order at 7:02 pm. In attendance were Commissioners Jerry Marshall, Karen Johns, Mike Vogl, and Buzz Puccio and staff members Carrie Fullerton, Joe Potts, Josh Hendricks, June Fergus, and Jackie Tithof Steere. Commissioner Burke notified the Board in advance of his absence due to his employment.

**Recognition of Visitors**

The Board recognized a visitor in the audience. John Thomas from Misfits Construction was present the duration of the meeting.

**Approval of Minutes**

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the Truth in Taxation Public Hearing minutes of December 17, 2018, as presented. On voice vote the motion was approved 4-0.

Commissioner Marshall moved, seconded by Commissioner Johns, to approve the Regular Meeting minutes of December 17, 2018, as presented. On voice vote the motion was approved 4-0.

**Staff Reports**

The Board did not have any comments or questions on Staff Reports as most of the items would be covered during the meeting.

**New Business**

Review and Approve Ordinance No. 2019-01: Abatement of Tax Levy for Year 2018

The Levy Ordinance will be filed this week at the County Clerk by staff.

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve Ordinance No. 2019-01: An Ordinance Abating the Tax Heretofore Levied for the Year 2018 to Pay Debt Service on the General Obligation Refunding Park Bonds (alternate Revenue Source), Series 2012B, of the Bloomingtondale Park District, DuPage County, Illinois. On roll call vote the motion was approved 4-0.

Aye:	Vogl, Marshall, Johns, Puccio
Nay:	None
Absent:	Burke

### Review and Approve Circle Park Bridge Bids

Staff briefed the Board on the condition of the Circle Park bridge, which has been limited to pedestrian traffic only, and the procurement of engineering and bidding services from Gewalt Hamilton. Both Gewalt Hamilton and staff recommend approving Misfits Construction Company, the lowest responsive, responsible bidder, for the necessary bridge work and selecting the galvanized steel model for longevity. Staff addressed questions posed by the Board on the layout of the bid tabulation.

Commissioner Johns moved, seconded by Commissioner Marshall, to award the bid for the replacement of the Circle Park bridge to Misfits Construction Company for the amount of \$85,700. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Vogl, Puccio  
Nay: None  
Absent: Burke

### Review and Approve Ordinance No. 2019-02: Surplus Property

Staff informed the Board of the current surplus items scheduled for disposal that are no longer useful or necessary to the Park District, which included a spreader, a tumbling inflatable mat, and a scoreboard. Staff expects to identify additional items for disposal when relocating back to the Johnston Recreation Center (JRC).

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve Ordinance No 2019-02: An Ordinance Declaring Certain Park District Personal Property as Surplus and Authorizing the Sale or Disposal. On roll call vote the motion was approved 4-0.

Aye: Vogl, Marshall, Johns, Puccio  
Nay: None  
Absent: Burke

### Review and Approve JRC Indoor Playground Contract with Soft Play L.L.C.

Staff presented to the Board an updated Soft Play contract for the indoor playground at the JRC, which included the removal of a climbing wall and thus a reduction in price. The playground feature was removed to allow for a seating area for parents whose children are playing on the structure.

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the contract with Soft Play L.L.C. for \$78,420 for the indoor playground structure at the JRC. On roll call vote the motion was approved 4-0.

Aye: Johns, Vogl, Marshall, Puccio  
Nay: None  
Absent: Burke

### Review and Approve Change Orders Associated with the JRC

The Board was presented with JRC Change Orders #15-25, all of which have been covered in the past and in this week's Executive Director's report.

Commissioner Johns moved, seconded by Commissioner Vogl, to approve Change Order #15, Valley Fire Protection Systems, L.L.C., \$7,500.00 for temporary gymnastics services. On roll call vote the motion was approved 4-0.

Aye: Johns, Vogl, Marshall, Puccio  
Nay: None  
Absent: Burke

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve Change Order #16, Atlas Restoration, L.L.C., -\$5,000, a decrease for unused allowance credit. On roll call vote the motion was approved 4-0.

Aye: Vogl, Marshall, Johns, Puccio  
Nay: None  
Absent: Burke

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #17, Hargrave Builders, Inc., \$23,503.43 including \$5,680.00 for additional framing and drywall; \$9,686.61 for quartz kitchen countertops; \$254.31 for revised kitchen/gymnastics opening; -\$4,730.00 for deduction for glass material changes; \$5,554.87 for casework changes; \$2,399.60 for additional roof blocking; \$3,547.48 for temporary wall installation and removal; and \$1,110.56 for fire-rated doors for gymnastics. On roll call vote the motion was approved 4-0.

Aye: Marshall, Johns, Vogl, Puccio  
Nay: None  
Absent: Burke

Commissioner Johns moved, seconded by Commissioner Vogl, to approve Change Order #18, Excel Electric, Inc., \$19,943.88 including \$2,694.05 for generator annunciator panel relocation; \$3,272.51 for added data drops; \$12,696.27 for temporary fire alarm for temporary partial occupancy; and \$1,281.05 for EM lighting for gymnastics occupancy. On roll call vote the motion was approved 4-0.

Aye: Johns, Vogl, Marshall, Puccio  
Nay: None  
Absent: Burke

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve Change Order #19, Valley Fire Protection Systems, L.L.C., \$745.00 for a plan review fee. On roll call vote the motion was approved 4-0.

Aye: Vogl, Marshall, Johns, Puccio  
Nay: None  
Absent: Burke

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #20, Schaeffges Brothers, Inc., \$3,803.74 for infill floor holes and steel plate patching. On roll call vote the motion was approved 4-0.

Aye: Marshall, Johns, Vogl, Puccio  
Nay: None  
Absent: Burke

Commissioner Johns moved, seconded by Commissioner Vogl, to approve Change Order #21, Jimmy'Z Masonry Corp., \$13,038.14 including \$3,055.35 for demolition and replacement of unsafe masonry wall between Windows 121D, 125 Entry, and Room 121; \$2,016.45 for six-inch block wall in basement; \$1,375.46 for cut-in and install of loose lintels in Room 135; \$2,474.47 for steel bearing over Room 125A door; and \$4,116.41 for masonry in multipurpose room. On roll call vote the motion was approved 4-0.

Aye: Johns, Vogl, Marshall, Puccio  
Nay: None  
Absent: Burke

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve Change Order #22, Guardian Steel Products, Inc., \$1,310.00 for additional steel parts. On roll call vote the motion was approved 4-0.

Aye: Vogl, Marshall, Johns, Puccio  
Nay: None  
Absent: Burke

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #23, Vortex Commercial Flooring, Inc., \$676.00 for the lower level storage room. On roll call vote the motion was approved 4-0.

Aye: Marshall, Johns, Vogl, Puccio  
Nay: None  
Absent: Burke

Commissioner Johns moved, seconded by Commissioner Vogl, to approve Change Order #24, FloTech Mechanical Systems, Inc., \$2,132.90 for additional ductwork. On roll call vote the motion was approved 4-0.

Aye: Johns, Vogl, Marshall, Puccio  
Nay: None  
Absent: Burke

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve Change Order #25, Floors, Inc., \$955.00 for refinishing of wood floors. On roll call vote the motion was approved 4-0.

Aye: Vogl, Marshall, Johns, Puccio  
Nay: None  
Absent: Burke

Staff made the Board aware of a future change order to come regarding the leveling of the floor inside the former locker room.

### **Other Items to be Brought Before the Board**

Visit from Sandy Gbur, Western DuPage Special Recreation Association (WDSRA)

Due to the weather, Sandy Gbur was not present. Prior to the Board Meeting, the Board and staff requested the WDSRA Executive Director give her report at a future meeting instead.

### Gymnastics Facility Report

Per the Board's request, staff delivered a report on the research conducted and expenses incurred to relocate the gymnastics program during the renovation of the JRC. It was noted that expenses, although they may seem high, are less than the costs that would have been incurred renting outside space. Staff is comfortable with the effort and due diligence put forth on this matter. The Board said it appreciated the work and persistence of the staff, especially Recreation Director Sandy Vangundy.

### Discussion of Branding Icons

Staff presented to the Board the newly drafted icons for the renovated JRC as well as a preview of the new logo for Preschool and received favorable feedback.

### Discussion of JRC Amenity Names

A discussion was held on the proposed names for rooms within the renovated JRC. Staff feels comfortable with its name suggestions, many ideas for which came from staff input, and believe they are more marketable than the previous names. The Board did not object.

### Grand Re-Opening Plans for the JRC and The Oasis

A summary was given to the Board on plans for the grand re-openings of the JRC and The Oasis, including special gifts for honoring those in the community who aided the Park District during the renovations. Staff may be overbudget on customer giveaways and will only proceed if the Board is comfortable. The Board suggested reaching out to regular sponsors for possible participation in the event, offered gift ideas, and suggested calculating rent costs saved through the generosity of the community.

### Discuss Fiber Optic Connectivity Solution for JRC

Staff updated the Board and sought its thoughts on using fiber optics over copper in the renovated JRC. Professionals, staff, and the Board agreed the fiber optics route is best. The maximum amount spent for this option will be \$25,978.26, which will be funded with unspent relocation account funds, but may likely be covered primarily by a grant.

### FY 2018-2019 Budget Update

Staff made the Board aware of some updates to the FY2018-2019 Budget, mainly with respect to the JRC Construction budget. The cardio equipment lease will be recorded this year in the JRC Construction project in the amount of \$59,682.87 with a corresponding lease proceed revenue in the same amount. The monthly lease amounts will be included in the next three years capital budgets as the lease payments are due. The acoustic sound panels will also be included in the total JRC Construction amount of approximately \$50,000 with revenue provided using basketball fundraiser donations. In general, some budgeted line items are expected to be lower than budgeted, which will offset some of the line items that are anticipated to be higher, but there are no overall concerns with the budget.

A discussion was then held on the possibility of trading out certain pieces of equipment based on the amount of usage. Staff will have a better feel for the fitness center's clientele and their equipment of preference in approximately three years.

### Review Sponsorship Policy Draft

At the request of the Board, staff presented a draft of a new sponsorship policy for the Park District that includes guidelines for naming rights. No changes were made. The policy will be brought back to the Board at the February meeting as a resolution for formal approval.

### **Additional Items for the Board**

#### Springfield Park Ball Fields Update

Shared with the Board were quotes staff obtained to address an errant ball issue at the Springfield Park Ball Fields. Options for additional chain link fencing or netting around backstops and sidelines ranged in price from \$6,300 to \$24,500. The Board expressed concern about the appearance of and costs and zoning requirements for the potential additions. Prior to proceeding, the Board directed staff to check with the Village on whether such buffers would result in zoning violations and to seek legal counsel on who is responsible for funding such a project.

#### Cancellation of February 4 Meeting

Provided there is no business to conduct, the February 4 Board Meeting will likely be cancelled. If so, the next meeting will be February 18, 2019.

#### IPRA/IAPD Conference and Award

Executive Director Carrie Fullerton thanked the Board and staff for their support in managing the operations behind her acceptance of the Honored Professional award at the 2019 IAPD/IPRA Soaring to New Heights Conference. Carrie was humbled and honored to receive the award. The Board extended thanks to everyone who attended the conference.

#### Future Projects

With the JRC ribbon cutting in the not-so-distant future and the possible availability of funding through capital bills and Open Space Lands Acquisition and Development (OSLAD) grants, thoughts are turning to potential new projects for the Park District. A new spray ground law going into effect June 1 forces plans for Old Town Park (OTP) to be altered. The Board believes any plans for OTP should tie in with the piazza. Staff will follow up with Patty King and update its preferred capital projects list.

#### Possible Closure of District Due to Weather

Staff and the Board discussed the possibility of closing the District during the impending historically low temperatures for the safety of patrons and the staff.

### **Acceptance of Financial Report**

Commissioner Marshall moved, seconded by Commissioner Vogl, to accept the Financial Report dated December 2018. On roll call vote the motion was approved 4-0.

Aye: Marshall, Vogl, Johns, Puccio  
Nay: None  
Absent: Burke

### **Approval of Directive to Pay**

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the Directive to Pay dated January 28, 2019. On roll call vote the motion was approved 4-0.

Aye: Johns, Vogl, Marshall, Puccio  
Nay: None  
Absent: Burke

### **Executive Session**

Commissioner Johns moved, seconded by Commissioner Vogl, to not enter into Executive Session. On roll call vote the motion was approved 4-0.

Aye: Johns, Vogl, Marshall, Puccio  
Nay: None  
Absent: Burke

### **Adjournment**

Commissioner Johns moved, seconded by Commissioner Marshall, to adjourn the meeting at 8:25 pm. On voice vote the motion was approved 4-0.

Respectfully submitted,

Carrie A. Fullerton  
Board Secretary