

**Bloomington Park District
Board of Commissioners Meeting
October 21, 2019
Johnston Recreation Center**

Pledge of Allegiance

The Board and staff recited the Pledge of Allegiance.

Meeting Called to Order

President Puccio called the Regular Meeting of the Board of Commissioners to order at 7:00 pm. In attendance were Commissioners Karen Johns, Mike Vogl, and Buzz Puccio and staff members Joe Potts, Josh Hendricks, June Fergus, Sandy Vangundy, Chris Tompkins, Frankie Discipio, and Jackie Tithof Steere.

President Puccio noted that Commissioners Burke and Marshall notified the Board in advance that they would not be present at this meeting.

Recognition of Visitors

The Board acknowledged visitors Mark Jeretina of Speer Financial, Inc., and Monika Adamski of Lauterbach & Amen, LLC. who were present to address the Board on separate agenda items.

Approval of Minutes

The Board was unable to approve the minutes of September 16, 2019, as there was not a quorum present. The minutes will come back to the Board for approval in November.

At this time, President Puccio moved up on the agenda Items 7A and 7B.

New Business

Review and Approve Ordinance No. 2019-08: \$712,635 General Obligation Limited Tax Park Bonds, Series 2019

Mark Jeretina briefed the Board on the bidding status for the Park District's bonds. Four bids total were received this year, the lowest being 1.4% from Itasca Bank & Trust. Speer Financial recommended acceptance of the bid from Itasca Bank & Trust, which is favorable to the District and was the lowest bid Speer received overall.

Commissioner Johns moved, seconded by Commissioner Vogl, to approve Ordinance No. 2019-08: An Ordinance Providing for the Issuance of \$712,635 General Obligation Limited Tax Park Bonds, Series 2019 of the Bloomington Park District, DuPage County, Illinois, and for the Levy of a Direct Annual Tax to Pay the Principal of and Interest on Said Bonds. On roll call vote the motion was approved 3-0.

Aye:	Johns, Vogl, Puccio
Nay:	None
Absent:	Marshall, Burke

Acceptance of FY 2018-2019 Audit Results/Findings

Monika Adamski presented to the Board the results of Lauterbach & Amen’s FY 2018-2019 Audit. Monika thanked the Board and staff for allowing her firm to audit the Park District’s finances and said the Park District should be proud to receive a Certificate of Achievement for Excellence in Financial Reporting, recognition for the highest level of financial reporting in government.

Covered during the audit overview were the BPD’s total net position of \$10,164,217, balance sheet, net change of \$6.7 million in funds due to the successful referendum of 2016, notes to the financial statements, \$61,625 net change in the general fund indicating revenues were greater than expenses, and the restatement of its beginning net position due to the District implementing GASB Statement No. 75.

Commissioner Johns moved, seconded by Commissioner Vogl, to accept the FY 2018-2019 Audit Report Results/Findings by Lauterbach & Amen. On roll call vote the motion was approved 3-0.

Aye:	Johns, Vogl, Puccio
Nay:	None
Absent:	Marshall, Burke

At this point, President Puccio returned to the regular order of the agenda.

Staff Reports

There were no comments on staff reports.

New Business, Continued

Approval of Change Order Associated with The Oasis Project

Commissioner Vogl moved, seconded by Commissioner Johns, to approve Change Order #4 – Stuckey Construction, Inc., for a decrease of \$10,000 for Unused Allowance Credit. On roll call vote the motion was approved 3-0.

Aye:	Vogl, Johns, Puccio
Nay:	None
Absent:	Marshall, Burke

Approval of Travel Expenses for 2019 NRPA Congress

Commissioner Vogl was the only Board Member to attend the NRPA Congress this year.

Commissioner Johns moved, seconded by President Puccio, to approve Board travel expenses for the 2019 National Recreation and Park Association Congress held September 24-26, 2019, in Baltimore. On roll call vote the motion was approved 3-0.

Aye:	Johns, Puccio, Vogl
Nay:	None
Absent:	Marshall, Burke

Approval of Resolution 2019-10: Holiday Pay Policy

Staff presented the Board with the Holiday Pay Policy to be included in the Personnel Policy Manual, which was discussed at the October Board Meeting, in a formalized Resolution for approval.

Commissioner Vogl moved, seconded by Commissioner Johns, to approve Resolution 2019-10: A Resolution Amending the Personnel Manual to Allow for the Addition of a Holiday Pay Policy. On roll call vote the motion was approved 3-0.

Aye: Vogl, Johns, Puccio

Nay: None

Absent: Marshall, Burke

Approval of Amendment to Safety Coordinator Intergovernmental Agreement

Presented to the Board was the first amendment to the Intergovernmental Agreement for the shared use of the loss prevention and safety coordinator position among the Bloomingdale, Addison, and Medinah Park Districts. The amendment, which covers reimbursement of compensation and Illinois Municipal Retirement Fund (IMRF) additional liability funds to Bloomingdale Park District, was drafted and approved by Attorney Price.

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the First Amendment to the Intergovernmental Agreement Between the Bloomingdale Park District, the Addison Park District and the Medinah Park District Providing for the Shared Use of Loss Prevention and Safety Coordinator Services. On roll call vote the motion was approved 3-0.

Aye: Johns, Vogl, Puccio

Nay: None

Absent: Marshall, Burke

Health Insurance Renewal for 2020

Staff presented to the Board its recommendation on employee health care coverage for next year. Although the Park District Risk Management Agency (PDRMA) has made some changes, the biggest being the elimination of wellness incentives for employees who are not enrolled in its health insurance program, staff recommended continuing with the same coverage offered last year.

Commissioner Vogl moved, seconded by Commissioner Johns, to approve staff's 2020 recommendation for health insurance renewal. On roll call vote the motion was approved 3-0.

Aye: Vogl, Johns, Puccio

Nay: None

Absent: Marshall, Burke

IAPD Credentials Certificate

The Board identified its delegates who will be authorized to vote on matters presented during the January 2020 IAPD Annual Business Meeting to be held at the Hyatt Regency Chicago, 151 E. Wacker Drive in Chicago.

Commissioner Johns moved, seconded by Commissioner Vogl, to appoint Commissioner Vogl as delegate, Executive Director Fullerton as first alternate, and President Puccio as second alternate. On voice vote the motion was approved 3-0.

At this point, President Puccio postponed Agenda Item 7I until after the Executive Session.

Other Items to be Brought Before the Board

2019 Aquatics Report

Staff members Chris Tompkins and Frankie Discipio, who will be leaving after eight years with the Park District, presented to the Board highlights of their 2019 Aquatics Report. Overall 2019 fees generated by The Oasis increased by more than \$60,000, due primarily to the Park District taking over the concession stand, a rise in rentals and parties, and an increase in daily fees of almost \$20,000. Additional highlights included a second-place finish by the Barracuda Swim Team in the Swim B Division and a third-place finish in the A Division, a first-place finish by the Dive Team in the Dive Division, and an appreciation for a wonderful staff, many of whom were return employees and residents of Bloomingdale.

Next year, staff would like to maintain its lifeguard incentive program, \$10 hourly wages—increasing according to minimum wage laws, beloved Island Events, the much-appreciated Tiki Hut for patrons, and the professional waxing of slides. Some recommendations for next year included increasing fees to cover expenses of a full-fledged water park, hiring enough instructors able to teach an entire session day, creating a swim lesson event to bring in people from the outside, creating a punch or swipe card for concessions, replacing the popular basketball hoops and backboards, and purchasing new guard chairs, umbrellas, shelving, kid-friendly kayaks, and a water wheelchair.

A discussion followed on the comparison of rates of neighboring Park District pools. It was decided to eliminate the child daily fee and senior rate.

2020 IAPD/IPRA Conference

Attendance for the 2020 IAPD/IPRA Conference was discussed. Those who are undecided will have a decision before the early bird pricing ends in early December. Commissioner Vogl will be a co-chair of the conference and will host the Board/staff dinner Friday, January 24 in his suite.

Initial Research on Geo-Fencing

Staff shared knowledge recently obtained through research and a conference on geo-fencing, an electronic fencing strategy used to target individuals within a selected area. Some Park Districts have experienced good results using this marketing technique to recruit staff and sell pool passes. Staff will most likely give at least one campaign a try.

Listening Campaign

A new Listening Campaign will be implemented at the Park District to extract feedback from the community on its needs, concerns, and priorities for the future. As part of this

strategy, proposed by PCI Communications, Inc., Executive Director Fullerton will promote communication via a letter in the brochure opposite President Puccio's letter and other channels, such as special visits to resident groups, a constant survey online, and coffee talks with Board Members and staff. Many BPD staff, along with staff from the Roselle Park District, will also attend a customer service training December 19.

Additional Items for the Board

Staff Returns from Maternity Leave

The Park District is happy to welcome back from maternity leave a member of the recreation staff.

RecTrac Training

Many staff members will be attending training on the new RecTrac software system November 4-8. The system will go live in March.

Cell Phone Reception Improvement

Efforts to improve the cell phone reception in the JRC basement will be undertaken Wednesday. This upgrade will provide additional levels of safety and customer convenience.

Punch List Status

Work on JRC punch list items continues. Contractors have been or will be working on flooring, stairs, Americans with Disabilities Act (ADA) items, HVAC and audiovisual issues, and the Fire Department's final report. Staff continues to keep on top of the details.

Legal Symposium

June Fergus and Executive Director Fullerton will be attending the IAPD Legal Symposium November 14. Commissioner Johns and President Puccio will also likely attend.

Dates of Significance

Upcoming celebrations were announced to the Board: Friendsgiving, November 21 at the JRC; the Holiday/Thank You Event, December 18 at Alcentro Trattoria; and the Holiday Happy Hour, December 12 (since changed to December 11) at Bull Dog Ale House. Executive Director Fullerton will return to the office from vacation October 31.

Recent and Upcoming Park District Events

The Board thanked all those who participated in Make A Difference Day on October 19. A large crowd attended the Halloween Party hosted by the Park District, the Library, Friends of Bloomingdale Library, and the Village. Three hundred pumpkins were gone by noon. The Little City Artists Exhibit Opening is Sunday, October 19 at the Museum.

Acceptance of Financial Report

Commissioner Johns moved, seconded by Commissioner Vogl, to accept the Financial Report dated September 2019. On roll call vote the motion was approved 3-0.

Aye: Johns, Vogl, Puccio
Nay: None
Absent: Marshall, Burke

Approval of Directive to Pay

Commissioner Vogl moved, seconded by Commissioner Johns, to approve the Directive to Pay dated October 21, 2019. On roll call vote the motion was approved 3-0.

Aye: Vogl, Johns, Puccio
Nay: None
Absent: Marshall, Burke

Executive Session

Commissioner Johns moved, seconded by Commissioner Vogl, to enter into Executive Session at 8:11 p.m. to review Closed Session minutes and tapes (5 ILCS, Par. 120/2.06), (5 ILCS, Par. 120/2(c)(21)). On roll call vote the motion was approved 3-0.

Aye: Johns, Vogl, Puccio
Nay: None
Absent: Marshall, Burke

Rise from Executive Session

Commissioner Johns moved, seconded by Commissioner Vogl, to rise from Executive Session at 8:30 p.m. On a roll call vote the motion was approved 3-0.

Aye: Johns, Vogl, Puccio
Nay: None
Absent: Marshall, Burke

Regular Meeting, Resumed

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called back into session by President Puccio at 8:30 p.m.

Roll Call

In attendance were Commissioners Karen Johns, Mike Vogl, and Buzz Puccio and staff members Carrie Fullerton and Jackie Tithof Steere.

Commissioner Puccio stated that the Executive Session was conducted to review Closed Session meeting minutes and tapes.

New Business, Continued

Review and Potentially Approve Resolution 2019-11: Closed Session Minutes/Tapes

During Executive Session, the Board discussed the approval and release of Executive Session minutes from April 15, 2019, and February 19, 2018; the destruction of Executive Session tapes from April 16 and February 19, 2018, and November 6, 2017; and the retention of Executive Session minutes from May 20, 2019, July 22, 2013, January 19, 1998, January 20, 1992, August 7, 6, 5, and 4, 1987, and July 14 and April 14, 1986.

Commissioner Vogl moved, seconded by Commissioner Johns, to approve Resolution No. 2019-11: A Resolution Authorizing Release of Certain Closed Session Minutes and Tapes. On roll call vote the motion was approved 3-0.

Aye: Vogl, Johns, Puccio
Nay: None
Absent: Marshall, Burke

Adjournment

Commissioner Johns moved, seconded by Commissioner Vogl, to adjourn the meeting at 8:31 pm. On voice vote the motion was approved 3-0.

Respectfully submitted,

Carrie A. Fullerton
Board Secretary