

**Bloomingtondale Park District
Board of Commissioners – Regular Meeting
December 17, 2018
Bloomingtondale Public Library**

Pledge of Allegiance

The Board and staff recited the Pledge of Allegiance.

Regular Meeting – Called to Order

President Puccio called the regular meeting of the Board of Commissioners to order at 7:03 p.m. In attendance were Commissioners Jerry Marshall, Andre Burke, Karen Johns, Mike Vogl, and Buzz Puccio and staff Carrie Fullerton, June Fergus, Sandy Vangundy, Josh Hendricks, Joe Potts, and Jackie Tithof Steere.

Recognition of Visitors

There were no visitors present at this meeting.

Approval of Minutes

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the minutes of November 19, 2018, meeting as presented. On voice vote the motion was approved 5-0.

Staff Reports

The Board commented on staff's excellent job in marketing, and its efforts toward addressing potential foul ball and backstop issues at Springfield Park. The rebranding of the Western DuPage Special Recreation Association was also discussed.

New Business

Review and Approval of Tax Levy Ordinance No. 2018-10

Staff informed the Board it had received a phone call from the County Clerk's office explaining the tax levy must be filed at the Clerk's office by Friday, December 21, rather than the last Tuesday of the month normally required, since December 25 falls on a holiday this year.

Commissioner Burke moved, seconded by Commissioner Johns, to accept Ordinance No. 2018-10: An Ordinance Levying the Taxes of the Bloomingtondale Park District for the Fiscal Year Beginning June 1, 2019, and Ending on May 31, 2020. On roll call vote the motion was approved 5-0.

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|---------|--------------------------------------|
| Aye: | Burke, Johns, Marshall, Vogl, Puccio |
| Nay: | None |
| Absent: | None |

Review and Approval of Budget Schedule for FY 2018-2019

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve the budget schedule for the 2018-2019 Fiscal Year. On voice vote the motion was approved 5-0.

Review and Approval of Revised 2019 Board Meeting Schedule

Commissioner Vogl moved, seconded by Commissioner Burke, to approve the revised Board Meeting schedule for 2019. On voice vote the motion was approved 5-0.

Review and Approval of JRC Change Order #14 for Masonry in Winter Conditions

Staff presented to the Board for its approval the latest change order associated with the Johnston Recreation Center (JRC) renovation project. Change Order #14 allows masons to continue working through winter conditions.

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #14 for masonry work in winter conditions at the JRC for \$16,725. On roll call vote the motion was approved 5-0.

Aye: Marshall, Johns, Burke, Vogl, Puccio
Nay: None
Absent: None

Approval of Bloomingdale Artists Association Annual Silent Auction

Commissioner Vogl moved, seconded by Commissioner Burke, to approve the Bloomingdale Artists Association's silent auction reception at the Bloomingdale Park District Museum. On voice vote the motion was approved 5-0.

Review and Approval of JRC Cardio Fitness Lease Contract

Staff presented to the Board for its final approval the lease contract for cardio fitness equipment for the JRC. Attorney Price has reviewed the contract.

Commissioner Vogl moved, seconded by Commissioner Burke, to approve the JRC cardio fitness equipment lease contract for \$51,624. On roll call vote the motion was approved 5-0.

Aye: Vogl, Burke, Marshall, Johns, Puccio
Nay: None
Absent: None

Review and Approval of Updated ADA Transition Plan

A discussion was held on the American with Disabilities Act Transition Plan, updated and provided by Accessibility Consultation and Training Services, Inc., which includes the results of the JRC renovation.

Commissioner Burke moved, seconded by Commissioner Marshall, to approve the updated ADA Transition Plan. On roll call vote the motion was approved 5-0.

Aye: Burke, Marshall, Johns, Vogl, Puccio
Nay: None
Absent: None

Other Items Brought Before the Board

Board Room Furniture for JRC

As the old Board Room table at the JRC was sold at auction, staff requested input from the Board on new chair and table styles. Staff will go ahead and use existing tables, as well as seek out chairs that can be used by the Board during meetings and by the public for rental and programming purposes.

Discuss Upcoming IAPD/IPRA Conference

A draft of the events calendar for the IAPD/IPRA Conference was distributed to the Board with an update to be disseminated closer to the start of the conference. It is possible three legislators will be seated at the Park District's legislator table. Attendance for the staff/Board dinner was discussed.

Discuss Potential Sponsorship Policy

Staff sought guidance on creating a sponsorship policy and presented informal survey results from other Park Districts. The Board directed staff to draft a policy that will help manage sponsorship interests going forward.

Additional Items for the Board

Voice System for JRC

Staff shared news from the Fire Inspector that the Park District will not be required to install a voice activated system as part of the renovation, a cost savings of approximately \$40,000.

Progress at the JRC

The JRC roof has been completed, and the gymnastics bathroom and tile have been installed.

Revenue and Expense Report Details

Staff pointed out to the Board that revenues at this point are down approximately \$90,000 for this fiscal year largely due to variances in gymnastics enrollments and have been budgeted for. The Board complimented Sandy Vangundy on her efforts at keeping the lines of communication open and fielding various questions and issues. The Board requested staff develop a statement of expenses incurred in relocating gymnastics classes and teams.

Festival of Lights

The Board and staff discussed the opening night of the Festival of Lights (FOL). Thrilled by the amount of people in attendance, the Board believed the event was controlled and could not have been better. Committee meetings ahead of time to manage the event were beneficial. Staff will prepare a finalized FOL report and check into the lighting timers so that lights are not on during the daytime hours.

Acceptance of Financial Report

Commissioner Johns moved, seconded by Commissioner Marshall, to accept the Financial Report dated November 2018. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Burke, Vogl, Puccio
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Vogl moved, seconded by Commissioner Burke, to approve the Directive to Pay dated December 17, 2018. On roll call vote the motion was approved 5-0.

Aye: Vogl, Burke, Marshall, Johns Puccio
Nay: None
Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Marshall, to not enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Burke, Vogl, Puccio

Nay: None

Absent: None

Adjournment

Commissioner Johns moved, seconded by Commissioner Burke, to adjourn the meeting at 7:48 pm. On voice vote the motion was approved 5-0.

Respectfully submitted,

Carrie A. Fullerton
Board Secretary