

**Bloomington Park District
Board of Commissioners Meeting
April 15, 2019
Bloomington Public Library, 7:00 P.M.**

Pledge of Allegiance

The Pledge of Allegiance was recited by the Board and staff.

Meeting Called to Order

President Puccio called the meeting to order at 7:01 p.m. In attendance were Commissioners Jerry Marshall, Andre Burke, Karen Johns, Mike Vogl, and Buzz Puccio and staff members Carrie Fullerton, Joe Potts, Josh Hendricks, Sandy Vangundy, June Fergus, and Jackie Tithof Steere.

Recognition of Visitors

There were no visitors in attendance.

Approval of Minutes

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the minutes of the regular Board Meeting of March 18, 2019, as presented. On roll vote the motion was approved 3-0 with President Puccio and Commissioner Burke abstaining.

Aye:	Johns, Marshall, Vogl
Nay:	None
Absent:	None

Staff Reports

The Board and staff were thankful the Bunny Bash was held Saturday and not Sunday during the snow storm. The Board benefitted from the tour of the Johnston Recreation Center (JRC) prior to this Regular Board Meeting and appreciated the addition of diaper changing stations and radiant heaters above the front desk area.

New Business

Review and Approve Change Orders Associated with the JRC

Commissioner Johns moved, seconded by Commissioner Marshall, to approve Change Order #31 – Schaeffges Brothers, Inc., \$4,828.90, for Gym Floor Cutting and Chipping, Foundation Cutting and Removal at Stoop, and Removal of Abandoned Conduit/Pipe and Patch Holds in Mechanical Room and Gym Entrance. On roll call vote the motion was approved 5-0.

Aye:	Johns, Marshall, Burke, Vogl, Puccio
Nay:	None
Absent:	None

Commissioner Vogl moved, seconded by Commissioner Burke, to approve Change Order #32 – Hargrave Builders, Inc., \$15,279.21, for Administrative Office Space, Multipurpose Room Ceiling, Additional Fire Rating in Walls, and Added Diaper Changing Station. On roll call vote the motion was approved 5-0.

Aye: Vogl, Burke, Marshall, Johns, Puccio
Nay: None
Absent: None

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #33 – Nedrow Decorating, Inc., (-\$1,100) Deduction, for Ceiling in Multipurpose Room. On roll call vote the motion was approved 5-0.

Aye: Marshall, Johns, Burke, Vogl, Puccio
Nay: None
Absent: None

Commissioner Burke moved, seconded by Commissioner Vogl, to approve Change Order #34 – Excel Electric, Inc., \$3,971.78, for Group X TV, Fitness Light Modification, Stat for Radiant Heat, Multipurpose Room Ceiling Deduction, and Conduit for Radiant Panel Thermostats in Reception Area and for Door Contacts, Electric Hardware, and Card Reader. On roll call vote the motion was approved 5-0.

Aye: Burke, Vogl, Marshall, Johns, Puccio
Nay: None
Absent: None

Commissioner Johns moved, seconded by Commissioner Burke, to approve Change Order #35 – FloTech Mechanical Systems, Inc., \$2,733.50, for Interactive Play Duct Insulation and Ductwork Reroute. On roll call vote the motion was approved 5-0.

Aye: Johns, Burke, Marshall, Vogl, Puccio
Nay: None
Absent: None

Commissioner Vogl moved, seconded by Commissioner Burke, to approve Change Order #36 – Valley Fire Protection Systems, L.L.C., \$454, for Sprinkler Work in Multipurpose Room. On roll call vote the motion was approved 5-0.

Aye: Vogl, Burke, Marshall, Johns, Puccio
Nay: None
Absent: None

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #37 – Excel Electric, Inc., \$8,711.17, for Fitness Fan Modification, Treadmill Circuits and Additional Power for TV Locations. On roll call vote the motion was approved 5-0.

Aye: Marshall, Johns, Burke, Vogl, Puccio
Nay: None
Absent: None

Commissioner Burke moved, seconded by Commissioner Vogl, to approve Change Order #38 – Hargrave Builders, Inc., \$3,543.70, for Wood Enclosure Around Gymnasium Storage Door. On roll call vote the motion was approved 5-0.

Aye: Burke, Vogl, Marshall, Johns, Puccio
Nay: None
Absent: None

Review and Approve Change Orders Associated with The Oasis

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #1 – Stuckey Construction Company, Inc., (-\$3,575) Deduction, for Speaker Credit and Addition of IDPH Revisions, Epoxy Floor Patching, Mirrors, and Stanchion Anchor. On roll call vote the motion was approved 5-0.

Aye: Marshall, Johns, Burke, Vogl, Puccio
Nay: None
Absent: None

Review and Potentially Approve KI Proposal for JRC Furniture

Staff informed the Board the KI proposal is contingent upon the return of an approved and signed agreement from KI.

Commissioner Burke moved, seconded by Commissioner Vogl, to approve the proposal from KI, \$74,597.56, for Johnston Recreation Center furniture, freight, and delivery, contingent upon agreement approval. On roll call vote the motion was approved 5-0.

Aye: Burke, Vogl, Marshall, Johns, Puccio
Nay: None
Absent: None

Review Draft of FY 2019-2020 Budget, Budget Presentation

The Director of Finance and HR thanked staff who provided input into the voluminous document, especially the department heads and the Executive Director, and presented budget highlights to the Board. Overall, the Park District is in good shape with predicted results coming in better than budgeted. Increases in operating revenues are keeping pace with increased operating expenditures.

With added JRC amenities, new revenues are expected from active adult and teen programming, rental and party options, fitness memberships, group fitness and personal training options, teaching kitchen enrollments, concession sales, and indoor playground usage. Likewise, expenditures are expected to increase in staff, maintenance, and utility costs due to longer operating hours associated with new programming and capital assets, new staff additions to the parks and recreation departments, and in overall salaries due to the minimum wage increase.

Additional items of discussion included fund highlights, debt details, anticipated capital projects, fund balances, the handling of concessions in house, the Circle Park bridge, and which Capital Asset Replacement Plan (CARP) and Americans with Disabilities Act (ADA)

items have been taken care of through the JRC renovation, which staff will report on at a future meeting. The Board and Executive Director thanked the Director of Finance on a job well done in a trying and uncertain year.

Review Draft of Cancellation Policies for B-Fit Memberships, Birthday Parties and Rentals

Staff presented a new Cancellation Policy for JRC rentals, birthday parties, and B-Fit memberships. Due to much research, staff believes the proposed pricing to be fair and applicable. Memberships and rentals will be sold beginning May 1. The Board had no changes. Staff will bring back the Cancellation Policy in the form of a Resolution for formal approval at the next meeting.

Review Draft of Alcohol Policy for JRC and Museum

A discussion was held on the proposed Alcohol Policy, which was drafted with the aid of the Village, other agencies, and Attorney Price to best serve and protect the Park District and the residents of Bloomingdale. No changes were made to the policy by the Board. Staff will bring back the Alcohol Policy back as a Resolution for formal approval at the next meeting.

The Board moved Item 7G down the agenda to follow the Executive Session.

Other Items to Be Brought Before the Board

BBSA Meeting Update

Executive Director Fullerton and Commissioner Vogl met with the Bloomingdale Baseball and Softball Association (BBSS) prior to tonight's Board Meeting in an effort to enhance communication with the group.

Pool Super Pass Agreement with Roselle Park District

Bloomingdale Park District will continue its agreement with the Roselle Park District for another three years with no rate changes. BPD will host post season this year.

State of the Village

Executive Director Fullerton plans to attend the Chamber of Commerce's State of the Village lunch on Thursday. Please let her know if you would like to attend.

Indian Lakes Meeting Update

President Puccio and Executive Director Fullerton will attend the Village's Indian Lakes meeting to be held at Lake Park High School. The meeting, which allows time for the developer and the Village to speak as well as the public to comment, is expected to be lengthy. A brief discussion followed. President Puccio will request minutes of the meeting to distribute to the Board.

New Event: Flashlight Egg Hunt for Middle Schoolers

The first Flashlight Egg Hunt will be held this week at the Homola Picnic Shelter. Staff is hoping to see a good turn out despite the weather forecast.

Memorial Day Event

Staff relayed an invitation from the Library to sponsor or contribute resources – perhaps a sound system – to their Memorial Day event. The Board is interested in helping toward the event in some fashion.

Contractor Prompt Payment Act Legislation Follow Up

The Board discussed the proposed amendment to the Contractor Prompt Payment Act that would allow for a 5% retainage amount to be held, rather than 10%, after 50% of project completion. Staff will follow up with Illinois Association of Park Districts' legal counsel Jason Anselment on the status of the legislation.

Acceptance of Financial Report

Commissioner Marshall moved, seconded by Commissioner Vogl, to accept the Financial Report dated March 2019. On roll call vote the motion was approved 5-0.

Aye: Marshall Vogl, Burke, Johns, Puccio
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Johns moved, seconded by Commissioner Burke, to approve the Directive to Pay dated April 15, 2019. On roll call vote the motion was approved 5-0.

Aye: Johns, Burke, Marshall, Vogl, Puccio
Nay: None
Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Vogl, to enter into Executive Session at 8:15 pm to discuss personnel (5 ILCS, Par. 120/2(c)(1)) and review Executive Session minutes and tapes (5 ILCS, Par. 120/2.06) (5 ILCS, Par. 120/2(c)(21)). On roll call vote the motion was approved 5-0.

Aye: Johns, Vogl, Marshall, Burke, Puccio
Nay: None
Absent: None

(Following the minute/tape review session, Jackie Tithof Steere left the meeting.)

Rise from Executive Session

Commissioner Johns moved, seconded by Commissioner Marshall, to rise from Executive Session at 8:36 p.m. On a roll-call vote the motion was approved 5-0.

Aye: Johns, Marshall, Burke, Vogl, Puccio
Nay: None
Absent: None

Regular Meeting, Resumed

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called back into session by President Puccio at 8:36 p.m.

Roll Call

In attendance were Commissioners Jerry Marshall, Andre Burke, Karen Johns, Mike Vogl, and Buzz Puccio and Executive Director Carrie Fullerton.

Commissioner Puccio stated that the Executive Session was conducted to review the performance of the Executive Director and to review Closed Session meeting minutes and tapes.

New Business, Continued

Review and Potentially Approve Resolution 2019-02: Closed Session Minutes/Tapes

During Executive Session, the Board discussed the approval and release of Executive Session minutes from November 5, 2018; the destruction of Executive Session tapes from May 8, 2017, and September 18, 2017; and the retention of Executive Session minutes from April 14, 1986, July 14, 1986, August 4, 5, 6, and 7, 1987, January 20, 1992, January 19, 1998, July 22, 2013, and February 19, 2018.

Commissioner Johns moved, seconded by Commissioner Vogl, to approve Resolution No. 2019-02: A Resolution Authorizing Release of Certain Closed Session Minutes and Tapes. On roll call vote the motion was approved 5-0.

Aye:	Johns, Vogl, Marshall, Burke, Puccio
Nay:	None
Absent:	None

Adjournment

Commissioner Johns moved, seconded by Commissioner Vogl, to adjourn the meeting at approximately 8:40 p.m. On voice vote the motion was approved 5-0.

Respectfully submitted,

Carrie A. Fullerton
Board Secretary