

**Bloomington Park District
Board of Commissioners Meeting
August 19, 2019
Johnston Recreation Center 7:00 P.M.**

Pledge of Allegiance

The Board and staff recited the Pledge of Allegiance.

Meeting Called to Order

President Puccio called the meeting to order at 7:00 p.m. In attendance were Commissioners Jerry Marshall, Andre Burke, Karen Johns, and Buzz Puccio and staff members Carrie Fullerton, June Fergus, Josh Hendricks, Joe Potts, and Jackie Tithof Steere.

(Commissioner Vogl notified the Board in advance of his absence due to travel.)

Recognition of Visitors

The Board welcomed Ms. Lilly Potts, who was in attendance accompanying her father, Joe, to the meeting.

Approval of Minutes

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the minutes of the Public Hearing and Board Meeting of July 22, 2019, as presented. On roll call vote the motion was approved 3-0 with Commissioner Puccio abstaining.

Aye:	Johns, Marshall, Burke
Nay:	None
Absent:	Vogl

Staff Reports

The Board held any comments and questions for staff until the specific agenda items were discussed.

New Business

Approval of Change Orders Associated with Johnston Recreation Center (JRC) Project

The Board noted the large number of change orders and that many of them reflected deductions.

Commissioner Johns moved, seconded by Commissioner Marshall, to approve Change Order #61, Hargrave Builders, Inc., \$2,140.27 for exterior door jamb sealers. On roll call vote the motion was approved 4-0.

Aye:	Johns, Marshall, Burke, Puccio
Nay:	None
Absent:	Vogl

Commissioner Burke moved, seconded by Commissioner Johns, to approve Change Order #62, Excel Electric, Inc., \$8,146.51 for interactive play sconces, fitness fan, and projection screen. On roll call vote the motion was approved 4-0.

Aye: Burke, Johns, Marshall, Puccio
Nay: None
Absent: Vogl

Commissioner Marshall moved, seconded by Commissioner Burke, to approve Change Order #63, Johler Demolition, Inc., a deduction of \$6,000.00 for unused allowance credit. On roll call vote the motion was approved 4-0.

Aye: Marshall, Burke, Johns, Puccio
Nay: None
Absent: Vogl

Commissioner Johns moved, seconded by Commissioner Marshall, to approve Change Order #64, DuPage Topsoil, Inc., a deduction of \$10,000.00 for Unused Allowance Credit. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Burke, Puccio
Nay: None
Absent: Vogl

Commissioner Johns moved, seconded by Commissioner Burke, to approve Change Order #65, Vortex Commercial Flooring, Inc., a deduction of \$5,000.00 for unused credit allowance. On roll call vote the motion was approved 4-0.

Aye: Johns, Burke, Marshall, Puccio
Nay: None
Absent: Vogl

Commissioner Burke moved, seconded by Commissioner Johns, to approve Change Order #66, Floors, Inc., a deduction of \$5,000.00 for unused credit allowance. On roll call vote the motion was approved 4-0.

Aye: Burke, Johns, Marshall, Puccio
Nay: None
Absent: Vogl

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #67, Nedrow Decorating, Inc., a deduction of \$3,885.00 for Grand Opening paint touchups and unused credit allowance. On roll call vote the motion was approved 4-0.

Aye: Marshall, Johns, Burke, Puccio
Nay: None
Absent: Vogl

Commissioner Johns moved, seconded by Commissioner Burke, to approve Change Order #68, Cryer & Olsen Mechanical, Inc., a deduction of \$5,000.00 for unused credit allowance. On roll call vote the motion was approved 4-0.

Aye: Johns, Burke, Marshall, Puccio
Nay: None
Absent: Vogl

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #69, Guardian Steel Products, Inc., a deduction of \$5,000.00 for unused credit allowance. On roll call vote the motion was approved 4-0.

Aye: Marshall, Johns, Burke, Puccio
Nay: None
Absent: Vogl

Commissioner Burke moved, seconded by Commissioner Johns, to approve Change Order #70, Excel Electric, Inc., a deduction of \$4,476.81 for nano light and unused allowance credit. On roll call vote the motion was approved 4-0.

Aye: Burke, Johns, Marshall, Puccio
Nay: None
Absent: Vogl

Commissioner Marshall moved, seconded by Commissioner Burke, to approve Change Order #71, Hargrave Builders, Inc., \$2,070.92 for a drop box in casework and waste receptacles. On roll call vote the motion was approved 4-0.

Aye: Marshall, Burke, Johns, Puccio
Nay: None
Absent: Vogl

Commissioner Johns moved, seconded by Commissioner Marshall, to approve Change Order #72, Hargrave Builders, Inc., \$7,514.07 for a ballet bar, Nanoleaf installed in preschool lobby, turf nailers at interactive play, roof scuppers, allowance credit, cleaning allowance credit, Grand Opening miscellaneous items, and cleaning invoice. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Burke, Puccio
Nay: None
Absent: Vogl

Commissioner Johns moved, seconded by Commissioner Burke, to approve the update of Change Order #50, Vortex Commercial Flooring, Inc., \$18,464.08, a revision to former Change Order #50 for Fitness Room floor and labor Credit, reflecting a decrease of \$2,199.00. On roll call vote the motion was approved 4-0.

Aye: Johns, Burke, Marshall, Puccio
Nay: None
Absent: Vogl

Approval of Resolution 2019-07: B-Fit Facility Policy Adjustment for Staff

Staff addressed the Board on the adjustment to the B-Fit Facility Policy for staff. Originally, staff had recommended providing the benefit to employees who worked 1,000 hours but realized reducing the qualifying number of hours worked to 800 hours would include more of the Park District's regular, key part-time employees. The Board concurred.

Commissioner Johns moved, seconded by Commissioner Marshall, to approve Resolution 2019-07: A Resolution Updating Personnel Policy Manual to Adjust Membership to B-Fit Facility for Staff. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Burke, Puccio
Nay: None
Absent: Vogl

Approval of JRC Parking Lot Bids

Staff updated the Board on the poor condition of the JRC (and Oasis) parking lot both prior to and following the renovation. During the necessary replacement, handicapped spaces will be improved, and four regular parking spaces will also be gained. The lifespan of the proposed new parking lot will be 20+ years but will require regular maintenance.

Engineers from Gewalt-Hamilton (GW) crafted the parking lot specifications for the bid process, which they also conducted, making the process smooth and easy for bidders. Additionally, the Board and staff believe the favorable bids were in part due to good timing at the end of the season, the state of construction being slower in general, and savings realized from grinding materials on site rather than hauling them by truck. Staff concurs with the recommendation of GW engineers.

It was noted that construction on the parking lot, should the bids be approved, will occur September 9 – 28 and likely will be inconvenient to the public, causing patrons to walk from off-site parking lots to the JRC. Staff is to work on how to best communicate the improvement process to patrons – signage, maps highlighting where parking is available, etc. Staff is also looking into improving the lighting in the parking lot area.

Commissioner Burke moved, seconded by Commissioner Marshall, to approve the JRC parking lot improvements base bid and alternative amount from Maneval Construction not to exceed \$213,195.20. On roll call vote the motion was approved 4-0.

Aye: Burke, Marshall, Johns, Puccio
Nay: None
Absent: Vogl

Additional Items for the Board

Summer Concerts

The Board gave kudos to Nicole Ginger for a splendid concert season. Despite weather and other concerns, she did a great job.

Wireless Access Issues in JRC Basement

Staff is researching solutions to cell phone reception issues in the JRC basement. One quote for \$27,000 has been received, involving antennas on the roof, and a second one is being sought. The District may have to go to bid. The Board believes it is necessary to be able to provide cell phone service in lower level areas.

Volunteer Event

The August 14 Volunteer Night event had neither good weather nor good turnout. The staff will explore other ways to thank volunteers in the future.

Strategic Plan

Executive Director Fullerton will be meeting with the Department Heads regarding the strategic plan. The need for such a plan was discussed.

Annual 5K

There are still openings for volunteers for the BPD Sunrise Shuffle 5K event September 7. Let Josh know if you can volunteer.

Comments on the Renovated JRC and The Oasis

Patrons are raving about the new JRC. It is fun to see the reactions of people who have not yet seen the renovated building. Looking at revenues, The Oasis is very close to making budget, especially with concessions at The Oasis. Commissioner Johns has visited the new concessions stand run by the Park District and enjoyed the food and its affordable pricing.

Preschool Registration

The Board inquired about whether an increase in capacity might be the reason Preschool is not filled to 100% capacity. Staff explained it had more to do with the limited number of households with 3- and 4-year-old children within the boundaries, of which the Park District enrolls 72%, for a very good market share. Other reasons may include the addition of District 13's blended classrooms and the loss of families during the relocation to the Church last year. B-Fit free day passes will be given to every parent with a child enrolled in Preschool.

Compliment on Brochure and Programming

President Puccio passed along compliments on the Park District's brochure and all the programming it contains for young children.

Acceptance of Financial Report

Commissioner Burke moved, seconded by Commissioner Johns, to accept the Financial Report dated July 2019. On roll call vote the motion was approved 4-0.

Aye:	Burke, Johns, Marshall, Puccio
Nay:	None
Absent:	Vogl

Approval of Directive to Pay

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the Directive to Pay dated August 19, 2019. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Burke, Puccio

Nay: None

Absent: Vogl

Executive Session

Commissioner Johns moved, seconded by Commissioner Marshall, to not enter into Executive Session at 7:34 pm. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Burke, Puccio

Nay: None

Absent: Vogl

Adjournment

Commissioner Johns moved, seconded by Commissioner Marshall, to adjourn the meeting at 7:35 pm. On voice vote the motion was approved 4-0.

Respectfully submitted,

Carrie A. Fullerton
Board Secretary