

**Minutes
Bloomingdale Park District
Board of Commissioners Meeting
November 16, 2020
Johnston Recreation Center and Via Zoom Video Conference**

Opening Statement

At 7:03 p.m., President Andre Burke recited the following statement related to meeting during COVID-19:

These meetings will be conducted by video conference and in-person possibly without a physically present quorum of the Bloomingdale Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the JRC with all participants may not be practical or prudent because of the disaster. Commissioners, the Executive Director, staff and chief legal counsel may not all be physically present at the JRC, due to the disaster. Physical public attendance at the JRC may be limited or not feasible, so alternative arrangements for public access to hear the meeting here (on Zoom). This meeting is also audio and video recorded and made available to the public, as provided by law. All votes will be by roll call. The public has submitted any questions to Jackie.

Pledge of Allegiance

The Board and staff recited the Pledge of Allegiance.

Call to Order

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called to order by President Burke at 7:05 p.m. In attendance were Commissioners Jerry Marshall, Buzz Puccio, Karen Johns, Mike Vogl, and Andre Burke, and staff members Joe Potts, June Fergus, Sandy Vangundy, Josh Hendricks, Mesha Hadzic, and Jackie Tithof Steere.

Staff confirmed Commissioners were all able to hear and see one another as well as the staff.

Recognition of Visitors

There were no visitors in attendance.

Approval of Minutes

Commissioner Puccio moved, seconded by Commissioner Vogl, to approve the minutes of the October 19, 2020, meeting as presented. On roll call vote the motion was approved 5-0.

Aye:	Puccio, Vogl, Marshall, Johns, Burke
Nay:	None
Absent:	None

Staff Reports

The Board complimented the recreation staff on Halloween festivities that were both fun and scary for children in attendance and the marketing staff and the Bloomingdale Parks Foundation on a naming rights opportunity with a local grocer. The likely continuation of a Foundation member who has moved to a residence outside Bloomingdale was also discussed.

New Business

Approval of the Board of Commissioners 2021 Meeting Schedule

Staff and the Board discussed potential scheduling conflicts with two meetings that fall on state holidays and the possible need to add meetings to the schedule in the future.

Commissioner Marshall moved, seconded by Commissioner Johns, to accept the Bloomingdale Park District Board of Commissioners 2021 Meeting Schedule as presented. On roll call vote the motion was approved 5-0.

Aye: Marshall, Johns, Puccio, Vogl, Burke
Nay: None
Absent: None

Approval of the Budget Schedule for FY 2021-2022

Staff proposed a standard Budget Schedule for FY 2021-2022 that is similar to schedules from years past.

Commissioner Puccio moved, seconded by Commissioner Vogl, to approve the Budget Schedule for FY 2021-2022. On roll call vote the motion was approved 5-0.

Aye: Puccio, Vogl, Marshall, Johns, Burke
Nay: None
Absent: None

Approval of Resolution 2020-15: Resolution Determining Funds to be Raised by Taxation for the Year 2020, Fiscal Year 2021-2022, to be Available for 20 days

Staff suggested levying less than 105% of the previous year's tax extension, eliminating the need for the Truth in Taxation document or public hearing. The District is only able to receive approximately .5% over the CPI of 2.3%, so it seems unnecessary to go through the Truth in Taxation procedure. Instead, staff recommended levying \$4,828,319, which is 3.47% greater than last year. Residents will be made aware that the estimated taxes to the District on a home valued at \$300,000 will be \$13.14 more than last year, or \$460.22 annually.

Another change this year is in fund allocation. Staff is estimating which areas will need more funding than others; for example, the Recreation Fund has been increased and the IMRF and Social Security Funds have been decreased. If it chooses, the District will have an opportunity to reallocate funds differently in March.

The Board inquired about whether DuPage County will delay the collection of taxes this year as is being done in Cook County. Staff has not received word that this will occur but

indicated the County did allow for this in 2019, when the Park District collected proper tax amounts later than normal. The Board thanked June Fergus for her thoughtful analysis.

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve Resolution 2020-15: Resolution Determining Funds to be Raised by Taxation for the Year 2020, Fiscal Year 2022-2021, to be Available for 20 days. On roll call vote the motion was approved 5-0.

Aye: Vogl, Marshall, Puccio, Johns, Burke
Nay: None
Absent: None

Approval of Ordinance No. 2020-05: Surplus Property

Staff requested permission from the Board to dispose of several items – a Time Clock Plus machine and various pieces of landscaping, pool, and shop equipment – that have exceeded their useful life or are more costly to repair than they are to buy new.

Commissioner Johns moved, seconded by Commissioner Marshall, to approve Ordinance No. 2020-05: An Ordinance Declaring Certain Park District Personal Property as Surplus and Authorizing the Sale or Disposal. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Other Items to be Brought Before the Board

Response to Potential Further COVID-19 Restrictions

Executive Director Potts informed the Board that the staff is preparing for the possibility that tighter restrictions due to COVID-19 will be placed upon the region and the Park District. Having already been through various levels of closures and restrictions, the District aims to respond better and more efficiently than it did before.

East Branch of the DuPage River Watershed Plan Stakeholder Group

Executive Director Potts has been participating in regular meetings of the East Branch of the DuPage River Watershed Plan Stakeholder Group. Contributing to this group is mutually beneficial as the East Branch runs through Circle, Westlake, and Sunnyside Parks.

Survey of Westlake Pedestrian Bridge

Gewalt Hamilton will be out at Westlake Park this Wednesday surveying for the replacement of the pedestrian bridge.

Illinois Park and Recreation Association (IPRA) Award Submission

Staff has been working on a proposal submitting the Johnston Recreation Center for the IPRA's Outstanding Facility Award. The winner will be announced in early December.

Hank Gianvecchio Natural Habitat Area

Executive Director Potts has been participating in the Hank Gianvecchio Natural Habitat Area Foundation. He reported a new split rail fence will soon be erected in the area.

Illinois Association of Park Districts (IAPD) Legal Symposium

Some staff members participated in the IAPD Legal Symposium and have materials for review by those interested. A video of the presentation has also been made available by IAPD.

Rotary Club and Turkey Donation

The Bloomingdale-Roselle Rotary Club has arranged for a donation of turkeys to be delivered to St. Isadore Church this Friday at 8:00 a.m. The Park District will provide trucks and the Foundation (and possibly the Board of Commissioners) will provide volunteers to help transport the turkeys from the church to the Bloomingdale Township Food Pantry.

Review of Executive Director

A performance evaluation for the new Executive Director was discussed. The Board sees no pressing issues nor any need for mid-course corrections. Staff will investigate the normal review schedule and report back. A salary adjustment will be effective June 1.

Christmas Tree and Park Lighting

The status of the tree and park lighting ceremonies for the Festival of Lights was discussed. Staff will reach out to the Village to determine how best to handle the lightings sans crowds.

Carriage Rides

The schedule for carriage rides is filling up quickly. Commissioners were asked to let Sandy know if they would like an appointment. No drop ins will occur this year.

COVID-19 Reimbursement Update

The Park District's first submission to DuPage County of COVID-19-related supply and PPE expenses totaling approximately \$16,000 has been approved, though the funds have not yet been received. The District is awaiting the expected approval of its second and final submission of COVID-related administrative and payroll expenses, which total approximately \$40,000 and bring the District over its allotment of approximately \$30,700. Staff continues to track COVID-related expenses in the event a new tranche of funds should become available.

Illinois Association of Park Districts (IAPD) Update

Commissioner Vogl noted a special IAPD executive committee meeting has been called for tomorrow. He will apprise the Board of the outcome of the meeting.

Acceptance of Financial Reports

Commissioner Johns moved, seconded by Commissioner Marshall, to accept the Financial Reports dated October 2020. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Vogl moved, seconded by Commissioner Puccio, to approve the Directive to Pay dated November 16, 2020. On roll call vote the motion was approved 5-0.

Aye: Vogl, Puccio, Marshall, Johns, Burke
Nay: None
Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Puccio, to not enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Johns, Puccio, Marshall, Vogl, Burke,
Nay: None
Absent: None

Adjournment

Commissioner Johns moved, seconded by Commissioner Puccio, to adjourn the meeting at approximately 7:47 p.m. On roll call vote the motion was approved 5-0.

Aye: Johns, Puccio, Marshall, Vogl, Burke,
Nay: None
Absent: None

Respectfully submitted,
Joe Potts
Board Secretary