

**Bloomington Park District  
Board of Commissioners Meeting  
March 16, 2020, 7:00 P.M.  
Johnston Recreation Center**

**Pledge of Allegiance**

The Board and staff recited the Pledge of Allegiance.

**Meeting Called to Order**

President Burke called the meeting to order at 7:01 p.m. In attendance were Commissioners Jerry Marshall, Karen Johns, Mike Vogl and Andre Burke and staff members June Fergus, Josh Hendricks, Joe Potts, Sandy Vangundy, and Jackie Tithof Steere.

Commissioner Puccio notified the Board in advance of his absence.

**Recognition of Visitors**

There were no visitors present.

**Approval of Minutes**

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the minutes of the Special Meeting of February 18, 2020, as presented. On voice vote the motion was approved 4-0.

Commissioner Marshall moved, seconded by Commissioner Johns, to approve the minutes of the Regular Meeting of February 24, 2020, as presented. On voice vote the motion was approved 3-0 with Commissioner Vogl abstaining.

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the minutes of the Special Meeting of March 2, 2020, as presented. On voice vote the motion was approved 4-0.

Commissioner Marshall moved, seconded by Commissioner Vogl, to approve the minutes of the Special Meeting of March 3, 2020, as presented. On voice vote the motion was approved 4-0.

Commissioner Vogl moved, seconded by Commissioner Johns, to approve the minutes of the Special Meeting of March 4, 2020, as presented. On voice vote the motion was approved 4-0.

**Staff Reports**

The Board had no comments of staff reports.

## **Old Business**

### IAPD/IPRA Conference Review

Opinions on the 2020 IAPD/IPRA Soaring to New Heights Conference were expressed. It was believed the presentations and content were very good and the closing event should be held at another venue.

## **New Business**

### Approval of Bid for Mowing Services

The Park District received two bids for mowing services, the lowest bid submitted by Milieu Design, LLC. Staff has had a good track record with Milieu and recommended approval of its bid.

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the bid from Milieu Design, LLC, for mowing services not to exceed \$26,040.00. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Vogl, Burke  
Nay: None  
Absent: Puccio

### Approval of Bid for Weed and Feed Services

A total of three bids were received for weed and feed services for the Park District. The Board instructed staff to investigate the cost and effectiveness of organic approaches to weed control. Following positive reference checks and confirmation of good standing with the Illinois Secretary of State, staff recommended approval of Eternally Green's bid.

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve the bid from Eternally Green Lawn Care, for fertilizer services and herbicide treatments of BPD parks not to exceed \$23,193.00. On roll call vote the motion was approved 4-0.

Aye: Vogl, Marshall, Johns, Burke  
Nay: None  
Absent: Puccio

### Approval of Memorandum of Understanding with Bloomingdale Athletic Club/Lacrosse

Staff presented to the Board a Memorandum of Understanding between the BPD and the Bloomingdale Athletic Club (BAC) for its newly formed Lacrosse League, providing an update to the current affiliate agreement through June of 2020.

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the Memorandum of Understanding Between Bloomingdale Park District and Bloomingdale Athletic Club for Lacrosse League. On roll call vote the motion was approved 4-0.

Aye: Johns, Vogl, Marshall, Burke  
Nay: None  
Absent: Puccio

### Approval of Emergency Compensation for Closure Due to Coronavirus

A discussion was held on three options for compensation during the closure of the Park District due to the COVID-19 pandemic. Upon consideration of all the variables, it was decided that partial pay for part-time employees who remain home through April 5, 2020, due to the closure makes sense and is in the best interest of both employees and taxpayers. This course of action will be reevaluated after three weeks. The Board instructed staff to schedule two Special Meetings for March 30 and April 6 and cancel one of them if not needed. Staff will draft a letter to affected staff on behalf of the Board regarding this issue.

Commissioner Johns moved, seconded by Commissioner Vogl, to approve emergency compensation for agency closure due to the coronavirus. On roll call vote the motion was approved 4-0.

Aye: Johns, Vogl, Marshall, Burke  
Nay: None  
Absent: Puccio

### **Other Items to be Brought Before the Board**

#### Observation of 10-Year BPD Anniversary of Josh Hendricks

The Board and Interim Executive Director observed the March 29 anniversary of Josh Hendricks, Director of Marketing & Communications, thanking him for 10 good, productive years managing many projects and duties for the Park District.

#### Coronavirus Discussion

Staff briefed the Board on operations during the coronavirus crisis. Staff is in contact with other agencies and the school district and following advice from the Centers for Disease Control (CDC), the County, and the Governor, who has not closed parks at this point. The Board advised aligning the Park District schedule with Bloomingdale School District 13's schedule and to keep a personal touch at the front desk, if possible.

Also discussed was the consistent direction to give spring and affiliated sports programs, which will be addressed in a letter from staff and revisited in three weeks. The Parks Department will continue to perform maintenance and safety duties.

### **Additional Items for the Board**

#### Listening Tour Held at Museum

One person who attended the art show at the Museum discussed her concern about cancelled classes prior to the renovation. Her family now participates at another district.

#### Attorney Communication on COVID-19

Staff will share with the Board emails from Ancel Glink and Robbins Schwartz as they come in and ask that the Board be added to attorney email lists relating to COVID-19.

### **Acceptance of Financial Report**

Commissioner Johns moved, seconded by Commissioner Marshall, to accept the Financial Report dated February 2020. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Vogl, Burke

Nay: None

Absent: Puccio

### **Approval of Directive to Pay**

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve the Directive to Pay dated March 16, 2020. On roll call vote the motion was approved 4-0.

Aye: Vogl, Marshall, Johns, Burke

Nay: None

Absent: Puccio

At this point, the Board and staff discussed the idea of holding virtual meetings going forward. Staff will investigate video conference programs and absence criteria related to the Open Meetings Act and the Governor's Stay at Home Order.

### **Executive Session**

Commissioner Johns moved, seconded by Commissioner Marshall, to enter into Executive Session at 8:36 p.m. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Vogl, Burke

Nay: None

Absent: Puccio

### **Rise from Executive Session**

Commissioner Marshall moved, seconded by Commissioner Johns, to rise from Executive Session at 8:56 p.m. On roll call vote the motion was approved 4-0.

Aye: Marshall, Johns, Vogl, Burke

Nay: None

Absent: Puccio

### **Regular Meeting, Resumed**

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called back into session by President Burke at 8:56 p.m.

### **Roll Call**

In attendance were Commissioners Jerry Marshall, Karen Johns, Mike Vogl, and Andre Burke and Interim Executive Director Fergus.

Commissioner Burke stated that the Executive Session was conducted to discuss the interview process for the Executive Director position.

**Adjournment**

Commissioner Johns moved, seconded by Commissioner Marshall, to adjourn the meeting at 8:57 p.m. On voice vote the motion was approved 4-0.

Respectfully submitted,

Jackie Tithof Steere  
Board Assistant Secretary