

**Bloomington Park District
Board of Commissioners Meeting
April 20, 2020, 7:00 P.M.
WebEx Video Conference**

Meeting Called to Order

President Burke called the meeting to order at 7:00 p.m. In attendance were Commissioners Buzz Puccio, Jerry Marshall, Karen Johns, Mike Vogl, and Andre Burke and staff members Joe Potts, June Fergus, Sandy Vangundy, Josh Hendricks, Liz Serruto, Chris Tompkins, Nicole Ginger, Rebecca Defrancesco, and Jackie Tithof Steere.

Recognition of Visitors

No visitors outside of staff were present. No comments or questions were submitted by the public in advance of the meeting.

Commissioner Johns moved, seconded by Commissioner Puccio, to move up on the agenda Items 8A and 8C. On roll call vote the motion was approved 5-0.

Aye:	Johns, Puccio, Marshall, Vogl, Burke
Nay:	None
Absent:	None

Other Items to be Brought Before the Board

Observation of 5-Year BPD Anniversary of Liz Serruto

The Board and staff recognized Liz Serruto for her five years of service to the Park District, during which time she has displayed professional growth and been responsible for the re-management of Summer Camp and Kids' Place. A recipient of the Illinois Park and Recreation Association (IPRA) Young Professional of the Year Award, Liz is appreciated for her creativity and her participation in IRPA's Supervisor Symposium and on the Illinois Park and Recreation Foundation Board.

Discussion of Staff Responsibilities During Stay at Home Order

The Recreation Department staff has been busy putting their thinking caps on. In addition to preparing to re-open, they are using safety guidelines and their different talents to keep the public engaged by producing virtual programs and events such as fitness classes, cooking programs, a Mother's Day event, drive-in movie nights, and a well-attended KFN Night of dancing online.

Pleased to see all the online offerings, the Board expressed an interest in keeping virtual programming free for the time being; a benefit of the Park District living frugally with healthy fund balances is having a cushion to give back to patrons in the form of free programming.

Recognizing recent challenges and the difficulty in replacing the in-person connection, the Board thanked staff on all their work and encouraged them to experiment with new things and keep brainstorming. Staff thanked the Board for their words of confidence and encouragement in moving forward.

(At 7:28 p.m., Liz Serruto, Chris Tompkins, Nicole Ginger, and Rebecca Defrancesco left the virtual meeting, and the Board resumed the normal order of the agenda.)

Approval of Minutes

Commissioner Marshall moved, seconded by Commissioner Johns, to approve the minutes of March 16, 2020. On roll call vote the motion was approved 5-0.

Aye: Marshall, Johns, Puccio, Vogl, Burke
Nay: None
Absent: None

Commissioner Vogl moved, seconded by Commissioner Puccio, to approve the minutes of March 30, April 6, April 7, April 8, and April 13, 2020. On roll call vote the motion was approved 5-0.

Aye: Vogl, Puccio, Marshall, Johns, Burke
Nay: None
Absent: None

Staff Reports

The Board was impressed by staff reports, especially that of Tania Rodriguez for her exceptional detail.

New Business

Approval of Resolution No. 2020-08: Temporary Remote Attendance Policy

Commissioner Vogl moved, seconded by Commissioner Johns, to approve Resolution No. 2020-08: A Resolution Adopting Temporary Remote Attendance Policies and Public Comment Rules for the Bloomingdale Park District. On roll call vote the motion was approved 5-0.

Aye: Vogl, Johns, Puccio, Marshall, Burke
Nay: None
Absent: None

Preliminary Discussion of FY 2020-2021 Budget Draft

With the uncertainty of programming due to the COVID-19 pandemic, staff addressed the Board on the process being used to prepare the budget for the May presentation. Staff is formulating two budget scenarios: a worst-case budget and a proposed budget. The proposed budget scenario assumes a delayed pool opening, no summer concerts, limited camp, reductions in several budget areas, staff increases where needed, welcome back programming for patrons, and necessary and annual capital expenditures.

The worst-case budget scenario includes no revenues from the summer months, no opening of the pool, no summer concerts, increased reductions in several budget areas, staff as needed, welcome back programming for patrons, annual and necessary capital expenditures only. Both scenarios leave the Park District with healthy fund balances far above best practice recommendations of 25% of operating budget.

The Board and staff discussed the amount of refunds issued in recent days due to the COVID-19-related closure and using a letter of intent for hiring. Staff answered questions from the Board on camp guidelines and specifics, providing a number of details and possibilities.

Other Items to be Brought Before the Board, Continued

Discussion on Moving Meeting Date from August 17 to August 24, 2020

As experts recommend delaying the Budget and Appropriations Ordinance as long as possible, staff is recommending changing the August Board Meeting date from August 17 to August 24. The Board was in agreement. Staff will make the date change and post appropriate notifications.

Discussion of IMRF Benefit Protection Leave for Eligible Staff

A discussion was held on potentially providing the benefit protection leave to furloughed staff who are Illinois Municipal Retirement Fund-eligible, allowing staff to earn service credit and maintain insurance coverage for death and disability. Staff and the Park District would contribute toward the minimal cost. The item will be brought back to the Board as a Resolution at the next Board Meeting.

Additional Items for the Board

Arbor Day Postponed

Arbor Day has been postponed. Staff will work with the Village of Bloomingdale on rescheduling the event.

Garden Club Plant Sale

The Bloomingdale Garden Club will conduct its sale this year in a preorder fashion with pickup times scheduled by appointment only.

The Oasis

Staff is waiting on guidance to determine when and if they are able to open The Oasis for the 2020 season. There will be a meeting of local Park Districts this week to discuss the topic.

BBSA and Soccer

Thank you to Sandy Vangundy and Josh Hendricks for getting the word out to affiliate organizations and to the public. Everyone seems now in agreement on field usage during this time.

Acceptance of Financial Report

Commissioner Vogl moved, seconded by Commissioner Puccio, to accept the Financial Report dated March 2020. On roll call vote the motion was approved 5-0.

Aye: Vogl, Puccio, Marshall, Johns, Burke

Nay: None

Absent: None

Approval of Directive to Pay

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the Directive to Pay dated April 20, 2020. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Executive Session

Commissioner Vogl moved, seconded by Commissioner Marshall, to enter into Executive Session at 8:12 p.m. to discuss personnel issues (5 ILCS, Par. 120/2 (c)(1)). On roll call vote the motion was approved 5-0.

Aye: Vogl, Marshall, Puccio, Johns, Burke
Nay: None
Absent: None

Rise from Executive Session

Commissioner Johns moved, seconded by Commissioner Puccio, to rise from Executive Session at 8:31 p.m. On roll call vote the motion was approved 5-0.

Aye: Johns, Puccio, Marshall, Vogl, Burke
Nay: None
Absent: None

Regular Meeting, Resumed

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called back into session by President Burke at 8:32 p.m.

Roll Call

In attendance were Commissioners Buzz Puccio, Jerry Marshall, Karen Johns, Mike Vogl, and Andre Burke and staff members Joe Potts, Sandy Vangundy, June Fergus, Josh Hendricks, and Jackie Tithof Steere.

Commissioner Burke stated that the Executive Session was conducted to discuss personnel compensation.

Other Items, Continued

Approval of Staff Compensation During Facility Closure

Commissioner Puccio moved, seconded by Commissioner Marshall, to approve employee compensation during the facility closure through May 31, 2020, according to the staff memo dated April 16, 2020, Option 2. On roll call vote the motion was approved 5-0.

Aye: Puccio, Marshall, Johns, Vogl, Burke
Nay: None
Absent: None

Approval of Staff Bonuses During Executive Director Search Process

Commissioner Vogl moved, seconded by Commissioner Puccio, to approve staff bonuses for additional responsibilities during the executive director search process, awarded to June Fergus in the amount of \$6,500 and Jackie Tithof Steere in the amount of \$500. On roll call vote the motion was approved 5-0.

Aye: Vogl, Puccio, Marshall, Johns, Burke
Nay: None
Absent: None

Adjournment

Commissioner Johns moved, seconded by Commissioner Marshall, to adjourn the meeting at 8:37 p.m. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Respectfully submitted,

Jackie Tithof Steere
Board Assistant Secretary