

**Bloomington Park District
Board of Commissioners Annual Meeting
June 15, 2020, 7:00 P.M.
Johnston Recreation Center and Via Zoom Video Conference**

Call to Order

President Burke called the meeting to order at 7:00 p.m. In attendance were Commissioners Buzz Puccio, Jerry Marshall, Karen Johns, Mike Vogl, and Andre Burke and staff members Joe Potts, Sandy Vangundy, Josh Hendricks, June Fergus, Liz Serruto, Chris Tompkins, and Jackie Tithof Steere.

Statement on Temporary Open Meetings Act Changes

President Burke recited the following statement: *This meeting will be conducted by video conference without a physically present quorum of the Bloomington Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Johnston Recreation Center (JRC) with all participants is not practical or prudent because of the disaster. Commissioners, the Executive Director, staff and chief legal counsel will not all physically present at the JRC, due to the disaster. Physical attendance at the JRC may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available (on the link on the agenda). The meeting will also be audio and video recorded and made available to the public on the Park District website, as provided by law.*

Recognition of Visitors

Resident Jennifer Capua was present to observe the meeting and had no comments for the Board during the public comment segment.

(Staff members Nicole Ginger and Rebecca Defrancesco also joined the meeting at approximately 7:01 p.m.)

(Commissioner Puccio stepped away from the meeting at approximately 7:02 p.m.)

Approval of Minutes

Commissioner Johns moved, seconded by Commissioner Vogl, to approve the minutes of the Board Meeting of May 18, 2020, as presented. On roll call vote the motion was approved 4-0.

Aye:	Johns, Vogl, Marshall, Burke
Nay:	None
Absent:	Puccio

Commissioner Marshall moved, seconded by Commissioner Vogl, to approve the minutes of the Board Meeting of June 1, 2020, as presented. On roll call vote the motion was approved 4-0.

Aye: Marshall, Vogl, Johns, Burke
Nay: None
Absent: Puccio

Staff Reports

The Board had no comments on staff reports.

At this point, Commissioner Johns moved, seconded by Commissioner Marshall, to move up on the agenda Item 8A. On roll call vote the motion was approved 4-0.

Aye: Johns, Marshall, Vogl, Burke
Nay: None
Absent: Puccio

Other Items to be Brought Before the Board

Observance of 25-Year BPD Anniversary of Sandy Vangundy

The Board and staff shared kind remarks about Director of Recreation Sandy Vangundy and recognized her 25 years of service to the Park District. Sandy is a well respected and appreciated staff member known for being kind, considerate, creative, helpful, competent yet approachable, akin to family, compassionate, high achieving, a good listener, a true professional, passionate about recreation, a mentor to many, a fearless leader, and an absolute star on the team. The staff feels fortunate to work with Sandy.

In addition to being grateful for her friendship, the Board commended Sandy for career highlights including the Festival of Lights celebration, the Fish Release, Character Counts!, creating the Super Pass with Roselle, tireless work on the referendum, producing and inspiring top notch work from her staff and department, and for turning questionable situations into something positive.

Sandy thanked everyone for their kind words and shared that she loves what she does and thinks of her coworkers and the Board as one big family.

(Liz Serruto and Chris Tompkins left the meeting at 7:16 p.m.)

New Business

Approval of FY 2020-2021 Annual Budget

Staff briefed the Board on the status of the budget for this fiscal year, which combines two budget scenarios presented at the May 18, 2020, meeting to arrive at the final proposed budget. The final estimated fund balance of \$3,476,256 is approximately 52% of our operating expenditures; the next year's budget is a loss of \$998,677. The significant loss is due to conservatively projected revenues due to unknown circumstances related to COVID-19. Many Park District programs, such as Preschool and before and after school care, are dependent on the schools, and it is still unknown what scenarios will be allowed. With increased staffing and cleaning expenditures and decreased projected revenues, staff views this as a worst-case scenario and hopes to present better results.

(Commissioner Puccio returned to the meeting at 7:19 p.m. Nicole Ginger and Rebecca Defrancesco left the meeting at 7:19 p.m.)

Commissioner Marshall moved, seconded by Commissioner Johns, to approve changes to the FY 2020-21 Annual Budget. On roll call vote the motion was approved 5-0.

Aye: Marshall, Johns, Puccio, Vogl, Burke
Nay: None
Absent: None

Election of President and Vice President for Fiscal Year 2020-2021

The Board confirmed the Board Officer candidates had an interest in the positions of President and Vice President for Fiscal Year 2020-2021.

Commissioner Vogl moved, seconded by Commissioner Puccio, to re-elect Commissioner Andre Burke President and Commissioner Jerry Marshall Vice President of the Board for Fiscal Year 2020-2021. On roll call vote the motion was approved 5-0.

Aye: Vogl, Puccio, Marshall, Johns, Burke
Nay: None
Absent: None

Board Appointments for Fiscal Year 2020-2021

The Board discussed appointments to the Board for FY 2020-2021, specifically the legality of a Board Member simultaneously serving two roles, Treasurer and Vice President.

Commissioner Vogl moved, seconded by Commissioner Puccio, to approve the following Board appointments for Fiscal Year 2020-2021 contingent upon advice from legal counsel:

Legal Counsel: Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer
Bank Depository: Bloomingdale Bank & Trust, a Wintrust
Community Bank
Auditor: Seldon Fox
Executive Director: Joe Potts
FOIA Officers: Jackie Tithof Steere and June Fergus
OMA Officer: Joe Potts and Jackie Tithof Steere
Secretary: Joe Potts
Assistant Secretary: Jackie Tithof Steere
Treasurer: Jerry Marshall
Assistant Treasurer: June Fergus

On roll call vote the motion was approved 5-0.

Aye: Vogl, Puccio, Marshall, Johns, Burke
Nay: None
Absent: None

Discussion of Capital Asset Replacement Plan (CARP)

Per the Board's request, staff presented to the Board a full Capital Asset Replacement Plan and a list of the deferred items categorized by priority level. Used frequently when planning the coming years and prioritizing capital asset replacement, the plan is regularly reviewed for shortcomings to address the following year and try to address those in the next year.

Other Items to be Brought Before the Board

Virtual Programming Update

Staff briefed the Board on the status of virtual programming. Since starting to charge fees for virtual programs in June, enrollment is down. In-person programming will begin within the next few weeks. In talking to people attending the Touch-A-Truck event on Saturday, staff learned that while they appreciated the virtual programming, they were grateful for something in-person to do with family. Most programs in the brochure start in July and are focused on in-person situations – drive-in movies, some family challenges, fitness classes, and fire department and superhero events – because it seems the public is looking for that in-person connection.

A discussion was held on the implementation of fees for virtual programming, Phase 4 of Governor Pritzker's Restore Illinois plan and what it will allow, the current 3% positivity rate, instructional sports classes at Westfield gym, and the status of classes such as gymnastics, fishing and Taekwondo. The Board was pleased to see ample enrollment in virtual classes such as Lunchtime Funtime and Kick the Sugar Habit and to receive good feedback on Camp on the Go.

Update on Sharing of Safety Coordinator Services

Staff provided an update on the sharing of the safety coordinator services between the Bloomingdale Park District (BPD), Medinah Park District, and the Park District of Highland Park (replaces Addison Park District). Attorney Price has drafted the new Intergovernmental Agreement (IGA) to share with the two other agencies involved. The BPD believes the agreement will move forward soon, following a few minor changes, and is beneficial to all parties.

Additional Items for the Board

Opening Up of Sport Courts

Staff sought a consensus from the Board's opinion on re-opening amenities not specifically called out in the Governor's plan in the way that playgrounds and other things have been. The Board agreed to open basketball courts and the inline hockey rink with proper signage, which will be developed from advice from the Illinois Department of Public Health (IDPH), Park District Risk Management Agency (PDRMA), and colleagues at other agencies. The Board is comfortable awaiting official permission from the Governor on the re-opening of playgrounds.

Meetings in the Near Future

The Board will meet in-person in the Oak Room at the JRC and virtually for its July 20, 2020, Board Meeting. The Executive Director will add a schedule of upcoming meetings to the Friday Update to the Board.

Congratulations to Josh Hendricks

The Board congratulated Director of Marketing & Communications Josh Hendricks on receiving the American Academy for Park and Recreation Administration Foundation's 2020 John C. Potts Leadership Development Scholarship to the NRPA Directors School.

Acceptance of Financial Reports

Commissioner Vogl moved, seconded by Commissioner Johns, to accept the Financial Report dated May 2020. On roll call vote the motion was approved 5-0.

Aye: Vogl, Johns, Puccio, Marshall, Burke
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Marshall moved, seconded by Commissioner Vogl, to approve the Directive to Pay dated June 15, 2020. On roll call vote the motion was approved 5-0.

Aye: Marshall, Vogl, Puccio, Johns, Burke
Nay: None
Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Marshall to not enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Adjournment

Commissioner Johns moved, seconded by Commissioner Marshall, to adjourn the meeting at 7:53 pm. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Puccio, Vogl, Burke
Nay: None
Absent: None

Respectfully submitted,

Joe Potts
Board Secretary