

**Bloomington Park District
Board of Commissioners Meeting
July 20, 2020, 7 P.M.
Johnston Recreation Center**

Call to Order

The Regular Meeting of the Bloomington Park District (BPD) Board of Commissioners was called to order by President Burke at 7:00 p.m. In attendance were Commissioners Mike Vogl, Karen Johns, Buzz Puccio, Jerry Marshall, and Andre Burke and staff members Joe Potts, Sandy Vangundy, Josh Hendricks, June Fergus, and Jackie Tithof Steere.

President Burke read the following statement:

This meeting is being conducted by audio and video conference and in-person without a physically present quorum of the Bloomington Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the JRC with all participants may not be practical or prudent for all members because of the disaster. Commissioners, the Executive Director, staff and chief legal counsel will not all be physically present at the JRC, due to the disaster. Physical public attendance at the JRC may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here and the link is also available on our website. The meeting will be audio and video recorded and made available to the public, as provided by law. All votes will be by roll call. The public has submitted any questions or comments in advance to Jackie. Thank you.

Recognition of Visitors

There were no visitors present virtually or in person.

Approval of Minutes

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the minutes of the regular Board Meeting of June 15, 2020, as presented. On roll vote the motion was approved 5-0.

Aye:	Johns, Marshall, Vogl, Puccio, Burke
Nay:	None
Absent:	None

Staff Reports

Commissioners commented on the Village's reluctance to sponsor the drive-in movies.

New Business

Approval of FY 2020-2021 Annual Budget Changes

Staff updated the Board on a few changes to the budget that was approved last month. The first set of changes were related to the House Bill 64, adding \$117,000 of potential grant revenue and \$117,000 of potential expenditures related to the grant projects. The second set of budget changes pertained to the unexpected opening of the Adventure Island Sprayground and included revenues of \$7,080 and expenditures in salaries of \$7,484; \$10,200 in supplies; and \$1,020 in other expenses for a net effect of a budget loss of \$11,624. The expected fund balance at the end of May 2021 is \$3,464,635, which is 51.74% of the non-capital expenditures.

Commissioner Johns moved, seconded by Commissioner Vogl to approve the changes to FY 2020-2021 Annual Budget. On roll call vote the motion was approved 5-0:

Aye:	Johns, Vogl, Puccio, Marshall, Burke
Nay:	None
Absent:	None

Review of First Draft of Ordinance No 2020-02: Budget and Appropriations Ordinance

Staff presented the first draft of the Budget and Appropriations Ordinance for the year, consisting of the approved budget and includes the approved changes. It must be on display for 30 days and will potentially be approved at the August meeting. Certain areas susceptible to change have been increased up to 20-25%, which is more than the typical 15%, to be prudent given the uncertainty of expenditures next year.

Commissioner Puccio moved, seconded by Commissioner Marshall, to approve the first draft of Ordinance No. 2020-02: The Combined Budget and Appropriation Ordinance of the Bloomingdale Park District, DuPage County, Illinois, for its Fiscal year June 1, 2020, Through May 31, 2021. On roll call vote the motion was approved 5-0:

Aye:	Puccio, Marshall, Vogl, Johns, Burke
Nay:	None
Absent:	None

Approval of Safety Coordinator Intergovernmental Agreement – Second Amendment

Staff submitted to the Board the previously discussed agreement between three agencies to share loss prevention and safety coordinator services. Attorney Price has reviewed the document.

Commissioner Marshall moved, seconded by Commissioner Vogl, to approve the Second Amendment to the Intergovernmental Agreement Between the Bloomingdale Park District, Medinah Park District, and the Park District of Highland Park for the Shared Use of Loss Prevention and Safety Coordinator Services. On roll call vote the motion was approved 5-0:

Aye:	Marshall, Vogl, Johns, Puccio, Burke
Nay:	None
Absent:	None

Review of Whistle Blower Policy Draft

As part of a requirement of a grant portal process to receive grants from the State of Illinois, staff prepared a Whistle Blower Policy that satisfies the internal control questionnaire. Such a policy would be added to both the Personnel and Board Manuals. Staff will bring the item back as a Resolution at the next Board Meeting.

Review of Fraud Awareness Policy Draft

Barring any changes, staff will also return this item, which is needed for the aforementioned grant portal internal control questionnaire, to the Board as a Resolution at the next Board Meeting. If approved, it will be incorporated into the Personnel and Board Manuals.

Old Business

Potential Approval of Reversal of Oasis Closure to Re-Open Sprayground Mid-Season

Staff had researched how to open and schedule rentals of Adventure Island and was allowed to move forward ahead of the Board ratifying the decision. Open for approximately 10 days, the Sprayground is gaining some attention. The Board decided no vote was necessary on Agenda Item 8A: Review and Potentially Approve the Partial Reversal of the Board Decision to Not Open The Oasis Water Park for the Season and Re-Open The Oasis Spray Ground Mid-Season Under Phase 4 of Governor Pritzker's Restore Illinois Plan.

Other Items to be Brought Before the Board

Discussion of Indian Lakes Purchase by Village

The Board and staff discussed the Village of Bloomingdale's purchase of Indian Lakes, which they first learned about from a Facebook post. Executive Director Potts spoke to the Village and was told the purchase happened quickly, leaving no time to inform community partners. The Board believes the decision is good for preserving open space in Bloomingdale but is unsure of its role in the property procurement. Commissioner Burke will send a letter of congratulations to the Mayor indicating the Park District is willing to offer its expertise in any planning for the property.

Additional Items for the Board

Festival of Lights

Staff does not see a way to hold the traditional grand opening for the Festival of Lights during the COVID-19 pandemic. The lights will be turned on and possibly some events will be held outdoors.

Westlake Park

Executive Director Potts met today via Zoom with Gewalt Hamilton engineers to discuss Westlake Park and receive prices on some project items, such as asphalt improvements, replacing the bridge, making the floating dock more accessible, the plumbing supply, a water tank, and an improvement allowing for truck access to the water. Adding more trees and outdoor exercise stations was discussed.

COVID-19 Expense Reimbursement

The first of the COVID-19 expense reimbursement records was sent to the County, totaling approximately \$10,000.

House Bill 64

Although House Bill 64 has been passed, staff has not found anyone who knows how and when that funding will be released.

Director of Parks & Planning Position

The ad for the open position of Director of Parks & Planning has been placed. About 15-20 good outside responses plus one internal response have been received. The name plate for Executive Director Potts will be updated to reflect his promotion.

IAPD and OSLAD Grants

Commissioner Vogl attended a Joint Legislative Meeting last week. IAPD and elected officials were successful in convincing legislators that OSLAD was important. Commissioner Vogl will pass along information on collecting former OSLAD grant details to Executive Director Potts to forward on to former Executive Director Fullerton for follow up.

Acceptance of Financial Report

Commissioner Johns moved, seconded by Commissioner Puccio, to accept the Financial Report dated June 2020. On roll call vote the motion was approved 5-0.

Aye: Johns, Puccio, Vogl, Marshall, Burke
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Vogl moved, seconded by Commissioner Marshall, to approve the Directive to Pay dated July 20, 2020. On roll call vote the motion was approved 5-0.

Aye: Vogl, Marshall, Johns, Puccio, Burke
Nay: None
Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Marshall, to not enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Vogl, Puccio, Burke
Nay: None
Absent: None

Adjournment

Commissioner Johns moved, seconded by Commissioner Puccio, to adjourn the meeting at 7:45 pm. On roll call vote the motion was approved 5-0.

Aye: Johns, Puccio, Vogl, Marshall, Burke
Nay: None
Absent: None

Respectfully submitted,

Joe Potts
Board Secretary