

4 Easy Ways to Register

<p>1. By Mail Fill out a registration form and mail to: Johnston Recreation Center 172 S. Circle Ave. Bloomington, IL 60108</p>	<p>2. By Fax (630) 529-9184 Complete a registration form and fax to our office at the number listed above. Please note that payment is by credit card only on fax orders.</p>	<p>3. Online www.bloomingtonparks.org Register online by going to our website and clicking the "Register Online" button in the top right-hand corner. Call (630) 529-3650 for login info.</p>	<p>4. In-Person Complete a registration form and return to the Johnston Recreation Center at 172 S. Circle Ave., Bloomington, IL 60108</p>
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**In order to receive the resident rate, proof of residency is required prior to registration.
A picture ID along with a utility bill or a copy of mortgage/lease.**

Fall 2021 Registration Dates

Resident Registration Upon receipt of brochure
Open Registration September 8

Registration Desk Hours at JRC

Monday-Thursday 6:30AM-7:30PM
Friday 6:30AM-6:30PM
Saturday 8:30AM-12:30PM
Sunday CLOSED

Administrative Holiday Closings

September 6; November 25-26; December 24-25, 31 (6:30AM-12PM);
January 1

Registration Reminders

- Registrations are made only when fees are paid.
- Registrations are taken on a first-come, first-serve basis.
- Wait lists are formed when programs are filled. Every attempt is made to accommodate those on the waitlist.
- A \$25 fee will be charged for all returned checks.
- Post-dated check for payment is not accepted.

To Register Online

1. If you are new to the online registration system, you must come into the JRC Registration Desk and register with proof of residence (driver's license or any utility bill).
2. Log on to www.bloomingtonparks.org.
3. Click on the red "Register Online" button in the top right-hand corner of the screen (desktop view)
4. Click on the Login tab at the top of the page.
5. Enter your username and password.
6. In the event you don't remember your username and/or password, you can click on the message link below and the system will email this information to you.
7. After logging in, please select any of the photos/programs available to select the program/class in which you are interested.
8. Contact us at registration@bloomingtonparks.org or (630) 529-3650 or if you have questions about online registration or for your username and password.

Equal Access

No participant shall, on the basis of race, sex, creed, national origin, or disability, be denied equal access to programs, activities, services or benefits, or be limited in the exercise of any right, privilege, advantage or opportunity.

Code of Conduct Participant Guidelines

The following guidelines have been developed to help make Park District programs safe and enjoyable for all participants:

- Show respect to all participants, spectators and staff.
- Refrain from using foul language.
- Refrain from causing bodily harm to other participants, spectators or staff.
- Show respect for equipment, supplies and facilities.

Additional rules may be developed for particular programs and athletic leagues as deemed necessary by staff. Inappropriate conduct may result in removal from premises.

Program Refund Policy

Individual programs may have specific refund guidelines. Please refer to specific refund policies stated on any individual program registration form or program handbook.

General refund guidelines are as follows:

- A full refund, less a \$5 administrative fee, is provided to any customer who formally requests one at least 3 business days prior to the first class/practice, or by the program/trip advertised deadline.
- Refund requests made within 3 business days prior to the start of the program receive a prorated refund less the \$5 administrative fee.
- Refunds requested after the program is completed are not granted.
- Refunds requested for medical reasons are granted when accompanied by a doctor's note.
- The \$5 administrative fee is not assessed for refunds due to low enrollment or cancelled programs, rental/party deposits.
- Refunds are handled on a case-by-case basis.

Say Cheese

Photographs and videos are periodically taken of people participating in Park District programs and activities. All persons participating in Park District programs/activities or using Park District property thereby agree that any photograph or video taken by the Park District may be used by the Park District for promotional purposes including its promotional videos, brochures, flyers and other publications without additional, prior notice or permission and without compensation to the participant.

