

**Bloomington Park District - Board of Commissioners Meeting
November 19, 2018
Bloomington Public Library
Minutes**

Pledge of Allegiance

The Board and staff recited the Pledge of Allegiance.

Call to Order

The Regular Meeting of the Bloomington Park District Board of Commissioners was called to order at 7:00 p.m. In attendance were Commissioners Jerry Marshall, Andre Burke, Karen Johns, Mike Vogl, and Buzz Puccio, and staff members Carrie Fullerton, Nancy McCaul, Joe Potts, Sandy Vangundy, and Jackie Tithof Steere.

(Josh Hendricks entered the meeting at 7:05 p.m.)

Recognition of Visitors

There were no visitors in attendance.

Approval of Minutes

Commissioner Johns moved, seconded by Commissioner Marshall, to approve the minutes of the October 15, 2018, meeting as presented. On voice vote the motion was approved 4-0 with Commissioner Burke abstaining.

Commissioner Marshall moved, seconded by Commissioner Burke, to approve the minutes of the November 5, 2018, meeting as presented. On voice vote the motion was approved 5-0.

Staff Reports

The Board was interested in knowing about the outcome of a recent sports association meeting, which was attended by BBSA and Soccer and went well; how gymnastics was progressing at the Glenbard location – a contract has been signed and the scheduled slightly rearranged; and whether there was any follow up to or by the residents who were interested in handling natural areas differently. Staff attended a watershed training as suggested and is in the process of gathering quotes.

New Business

Review and Approve Board of Commissioners 2019 Meeting Schedule

Commissioner Johns moved, seconded by Commissioner Marshall, to accept the Bloomington Park District Board of Commissioners 2019 Meeting Schedule as presented. On roll call vote the motion was approved 5-0.

Aye:	Johns, Marshall, Burke, Vogl, Puccio
Nay:	None
Absent:	None

Review and Approve Budget Schedule for FY 2018-2019

The Board tabled this item and will address it at the next Board Meeting.

Review and Approve Resolution 2018-08: Resolution Determining Funds to be Raised by Taxation for the Year 2018, Fiscal Year 2019-2020, to be Available for 20 days

The Board inquired about the placement of the legal ad for the notice of the Truth in Taxation Public Hearing, which will take place December 17, 2018, at 7 p.m., immediately preceding the Board of Commissioner Regular Meeting.

Commissioner Vogl moved, seconded by Commissioner Burke, to approve Resolution 2018-08: Resolution Determining Funds to be Raised by Taxation for the Year 2018, Fiscal Year 2019-2020, to be Available for 20 days. On roll call vote the motion was approved 5-0.

Aye: Vogl, Burke, Marshall, Johns, Puccio
Nay: None
Absent: None

Review and Approve Change Orders Associated with the Johnston Recreation Center Project

Commissioner Johns moved, seconded by Commissioner Marshall, to approve Change Order #11 – Vortex Commercial Flooring, Inc., for \$1,950 for mini gym floor prep and vinyl tile and finish plan updates. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Burke, Vogl, Puccio
Nay: None
Absent: None

Commissioner Burke moved, seconded by Commissioner Vogl, to approve Change Order #12 – Cryer & Olsen Mechanical, Inc., for \$1,011 for the replacement of overflow drains on existing roof drain. On roll call vote the motion was approved 5-0.

Aye: Burke, Vogl, Marshall, Johns, Puccio
Nay: None
Absent: None

Staff briefed the Board on a roofing situation requiring the insulation to be tapered down into drains, including additional labor and materials, per Mike Rink's recommendation.

Commissioner Marshall moved, seconded by Commissioner Johns, to approve Change Order #13 – DCG Roofing Solutions, Inc., for \$9,875 for additional labor and materials to install tapered insulation. On roll call vote the motion was approved 5-0.

Aye: Marshall, Johns, Burke, Vogl, Puccio
Nay: None
Absent: None

Other Items to be Brought Before the Board

Discussion of 2018 Aquatics Report

Athletics and Facilities Supervisor Chris Tompkins shared details of the Aquatics Report with the Board. Highlights included a vacant manager position; great patron feedback; a decrease in revenues from daily fees, passes, and rentals; an increase in revenues from and participation in swim lessons; and a great season for the Barracuda swim team. Recommendations for 2019 involve a better communication system for the swim lesson coordinator, starting night swim lessons later, creating a closed date for online registration, installing a registration-specific computer at the pool admission desk, and training the cabana crew to register patrons.

The Board had questions or comments regarding the Super Pass agreement with Roselle Park District, marketing and calculating margins for The Oasis, how other Park Districts charge for swim team and pool passes, potential partnerships, concessions options, the climbing wall being a great feature for all ages, the decline in rentals and parties being most likely due to competition and uncertainty of weather, and the possibility of a new minimum wage.

All in all, Chris confirmed it was another great year for reviews. Thanks to staff, The Oasis earned three, five-star audits. Staff wages were bumped in 2018 resulting in an increase of \$5,000 in staff fees. Staff hopes to keep the rates the same for 2019 as well as offer additional incentives to lifeguards. Changes staff would like to see are more rental options when the renovation is complete and a rebranding of Club Kiwi to benefit all age groups.

(Chris Tompkins left the meeting at 7:40 p.m.)

Additional Items to be Brought Before the Board

Important Dates

The December 3 Board Meeting likely will be cancelled unless any change orders require approval. The Board will have its holiday celebration following the December 17 Board Meeting.

Upcoming JRC Meetings

Tuesday morning, staff and vendors will be talking about building fire alarms and preparing for gymnastics to re-enter the building for practices. The possibility of a voice-activated system is being investigated.

New Circle Park Ice Rink

Staff updated the Board on the new ice rink afforded by the OSLAD grant. The liner and retainer will be out next week. Vandalized lines needed repair. Signs and notices are being made to encourage safety and designate ice readiness. Amenities and equipment such as picnic tables, rubber mats, chillers, and ice resurfacers were discussed.

Fitness Center

Staff reported the new Fitness Center at the JRC, which will operate much like a convenient exercise room, will be senior friendly and possibly be part of the Silver Sneakers program. Equipment includes ellipticals, treadmills, incumbent bikes, and a variety of weights.

Festival of Lights

Commissioner Puccio will be speaking on behalf of the Park District at the opening night of Festival of Lights, with the Mayor, and once again extended the invitation to his open house following the event. This event will be much the same as last year, except there will be no carolers, only one Museum gallery open, and the addition of Santa and train rides.

Departure of Temporary Director of Finance

Staff informed the Board that tonight marked the last Board Meeting for temporary Finance Director Nancy McCaul. The Board and staff agreed: thanks to Nancy and her expertise, the transition has been seamless, and she has done a great job. Nancy shared that she received a warm welcome and that the staff was great to work with and is grateful for the opportunity to work at the Park District. June Fergus has been rehired and will be starting November 28.

Acceptance of Financial Reports

Commissioner Johns moved, seconded by Commissioner Marshall, to accept the Financial Reports dated October 2018. On roll call vote the motion was approved 5-0.

Aye: Johns, Marshall, Burke, Vogl, Puccio
Nay: None
Absent: None

Approval of Directive to Pay

Commissioner Burke moved, seconded by Commissioner Vogl, to approve the Directive to Pay dated November 19, 2018. On roll call vote the motion was approved 5-0.

Aye: Burke, Vogl, Marshall, Johns, Puccio
Nay: None
Absent: None

Executive Session

Commissioner Johns moved, seconded by Commissioner Vogl, to not enter into Executive Session. On roll call vote the motion was approved 5-0.

Aye: Johns, Vogl, Marshall, Burke, Puccio
Nay: None
Absent: None

Adjournment

Commissioner Johns moved, seconded by Commissioner Vogl, to adjourn the meeting at approximately 8:10 p.m. On voice vote the motion was approved 5-0.

Respectfully submitted,
Carrie A. Fullerton
Board Secretary