

**Minutes  
Bloomingdale Park District  
Board of Commissioners Meeting  
February 27, 2023, 7:00 P.M.  
Johnston Recreation Center and Via Zoom Video Conference**

**Pledge of Allegiance**

The Board and staff recited the Pledge of Allegiance.

**Call to Order**

The Regular Meeting of the Bloomingdale Park District Board of Commissioners was called to order by President Burke at 7:04 p.m. In attendance were Commissioners Jerry Marshall, Gerace Olson, and Andre Burke, and staff members Joe Potts, Jennifer Vale, Sandy Vangundy, Lonna Converso, Mesha Hadzic, Mark Goode, and Jackie Tithof Steere.

(Commissioner Saverino notified the Board in advance of his absence.)

(Commissioners were able to hear and see one another as well as the staff.)

**Opening Statement**

President Andre Burke recited the following statement related to meeting virtually during COVID-19:

*This meeting will be conducted by video conference and in-person possibly without a physically present quorum of the Bloomingdale Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the JRC with all participants may not be practical or prudent because of the disaster. Commissioners, the Executive Director, staff, and chief legal counsel may not all be physically present at the JRC, due to the disaster. Physical public attendance at the JRC may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here (on Zoom). This meeting is also audio and video recorded and made available to the public, as provided by law. All votes will be by roll call. The public has submitted any questions in advance to staff.*

**Recognition of Visitors**

There were no visitors in attendance.

**Approval of Minutes**

Commissioner Olson moved, seconded by Commissioner Marshall, to approve the Regular Meeting minutes of the January 23, 2023, meeting as presented. On roll call vote the motion was approved 3-0.

Aye:	Olson, Marshall, Burke
Nay:	None
Absent:	Puccio, Saverino

Commissioner Olson moved, seconded by Commissioner Marshall, to approve the Special Meeting minutes of the January 23, 2023, meeting as presented. On roll call vote the motion was approved 3-0.

Aye: Olson, Marshall, Burke  
Nay: None  
Absent: Puccio, Saverino

### **Staff Reports**

The Board commented on several details from staff reports including sponsorships and the garden club's plant sale May 12-13, 2023.

### **New Business**

#### Approval of Multi-Day Conference Expenses for the Board

The Board was thankful for the opportunity to attend the IAPD/IPRA Soaring to New Heights Conference, held January 26-28, 2023, at the Hyatt Regency Chicago. All reports for Commissioners who attended the conference were prepared in conjunction with staff and included in the Board Packet for approval. Staff will re-send the 2023 travel form to Commissioners.

Commissioner Marshall moved, seconded by Commissioner Olson, to approve multi-day conference expenses for the Board for the 2023 IAPD/IPRA Soaring to New Heights Conference. On roll call vote the motion was approved 3-0.

Aye: Marshall, Olson, Burke  
Nay: None  
Absent: Puccio, Saverino

#### Approval of IGA Between BPD and DuPage County for Shared GIS Services

The Board reviewed the updated intergovernmental agreement between the Park District and DuPage County, which has been reviewed by legal counsel and allows the District to hire County personnel for GIS services.

Commissioner Olson moved, seconded by Commissioner Marshall, to approve an updated intergovernmental agreement between the Bloomingdale Park District and the County of DuPage for shared geographical information systems (GIS) services. On roll call vote the motion was approved 3-0.

Aye: Olson, Marshall, Burke  
Nay: None  
Absent: Puccio, Saverino

### **Other Items to be Brought Before the Board**

#### Strategic Plan Update

The Board and staff discussed the update to the Strategic Plan, which is a lengthy and ongoing list of projects and stresses the District's commitment to constant improvement.

(Commissioner Puccio joined the Board Meeting via Zoom at 7:15 p.m.)

### Capital Projects Review

Staff summarized to the Board the status of the District's capital budget and projects. Staff will continue to manage overall expenditures, adjusting projects as needed, based on the balance of funds available.

### Utilities Usage Report

A report tracking utility usage trends for Park District facilities was issued to the Board. Staff will continue to maintain data reports on electric, gas, and water usage and identify areas where cost saving measures may be needed. The Board confirmed with staff that savings from the installation of LED lights would be realized in a couple of years. The Board would like it conveyed to constituents that the District is taking the lead on energy efficiency and encouraged staff to apply for citations or awards for its efforts toward being green.

### 2023 IAPD/IPRA Conference Review

The Board discussed this year's IAPD/IPRA Soaring to New Heights Conference. It was noted that legal presentations are always fascinating, the session on boardmanship was beneficial, networking opportunities are vast, and the conference in general remains invaluable for new Commissioners. Per the Ancel Glink legal session, it appears there will be a need to get the District up to speed on a new video policy. Commissioners believed new conference programming should be offered for more experienced Board Members and that the president's breakfast, which brings agencies up to speed on legal matters between conferences, should be reconvened.

### Discussion of Commissioner Email Addresses

The Board and staff discussed making email addresses more easily accessible to the public. Staff will break out email addresses of Commissioners separately, so they are more visible, thus providing the public a better chance to connect with Board Members.

### Memorandum of Understanding Between BPD and the Bloomingdale Garden Club

Executive Director Potts shared with the Board the annual memorandum of understanding between the Park District and the Bloomingdale Garden Club. The agreement spells out agreed-upon responsibilities.

### Evaluation Process of Executive Director

The Board determined the evaluation process of the Executive Director will involve a self-critique process similar to last year. Executive Director Potts is to notify the Board in April and add the item to the May agenda.

### **Additional Items for the Board**

#### Extension of Resident Rates to Village of Bloomingdale Employees

In the spirit of good partnership, the Board proposed extending resident rates to full-time employees of the Village of Bloomingdale. The program, at least to begin, will be offered exclusively to the Village's full-time employees only and apply solely to the B-Fit Center.

### Honoring the Passing of Committed Volunteer April Colantonio

The passing of April Colantonio prompted a discussion on honoring long-time, exemplary volunteers according to the District's naming rights policies. It was noted that Ms. Colantonio served on the basketball board for 16 years, contributed thousands of volunteer hours, served more than 3,500 youth basketball players, and helped donate funds to the Park District for the purchase of items such as sound baffles, gym curtains, and a scoreboard.

Various ways in which to honor her were discussed, including a tree in a park, a leaf on the giving tree, naming the gym court or court near her home after her, a plaque, etc. The Board is open to further discussion but is concerned with precedent and would like additional information. Staff will check into the District's procedure/policy further, research how other agencies handle this situation, and add this item to next month's agenda.

### Upcoming WDSRA BASH

Executive Director Potts reminded the Board and staff that tickets were still available for the Western DuPage Special Recreation Association (WDSRA) BASH to be held Saturday, March 4, 2023.

### Commissioner Emails

A reminder was issued to send emails to Board Members to Park District, not personal, addresses and to not reply all.

### **Acceptance of Financial Reports**

Commissioner Marshall moved, seconded by Commissioner Olson, to accept the Financial Reports dated January 2023. On roll call vote the motion was approved 4-0.

Aye: Marshall, Olson, Puccio, Burke  
Nay: None  
Absent: Saverino

### **Approval of Directive to Pay**

Commissioner Puccio moved, seconded by Commissioner Marshall, to approve the Directive to Pay dated February 27, 2023. On roll call vote the motion was approved 4-0.

Aye: Puccio, Marshall, Olson, Burke  
Nay: None  
Absent: Saverino

### **Executive Session**

Commissioner Puccio moved, seconded by Commissioner Olson, to not enter into Executive Session. On roll call vote the motion was approved 4-0.

Aye: Puccio, Olson, Marshall, Burke  
Nay: None  
Absent: Saverino

**Adjournment**

Commissioner Marshall moved, seconded by Commissioner Olson, to adjourn the meeting at 8:16 p.m. On roll call vote the motion was approved 4-0.

Aye: Marshall, Olson, Puccio, Burke

Nay: None

Absent: Saverino

Respectfully submitted,

Joe Potts  
Board Secretary